

DRAFT MINUTES

ENSTONE PARISH COUNCIL

Held in the Litchfield Room at Enstone Parish Hall on
Thursday 25th November 2021 at 7.15 pm.

PRESENT: Parish Councillors N. Knott (Chair), P. Shaw, C. Glendinning, A. Ward, P. Johnson, D. Robottom, CC Geoff Saul and three residents
APOLOGIES: Cllrs. A. Lee, T. Gilbert, R. Parker, T. McMillan and District Cllrs. Andrew Beaney & Alex Wilson
IN ATTENDANCE: Mrs. Beth Sinclair – Parish Clerk

115. **DECLARATIONS OF INTEREST & MEMBERS' REGISTER OF INTERESTS** – There were no declarations of interest declared.

116. **MINUTES OF THE PREVIOUS MEETINGS:-**

- The minutes of the Parish Council meetings held on 28th October and 18th November, having previously been circulated, were read, approved, and signed by Cllr. Knott.

PLANNING APPLICATION: 1 BROOKSIDE COTTAGES, CLEVELEY, 21/03642/HHD:-

- The applicant and his two neighbours attended the meeting to discuss this planning application. Concerns were raised that it is a modern structure which is not in keeping with Cleveley or the local area. The materials are too modern and it appears to be over-sized with its location next to the lake. The applicant explained that it was a low level building, below the eye line of the adjoining properties and is also highly energy-efficient.
- Although one of the neighbours has no objection to the principle of the building, he was concerned that it would be situated between five listed buildings. The building would also be located in open ground which forms part of the rural outlook of Upper Cleveley and everyone would have sight of the majority of the building.
- The Parish Council discussed the application and after a vote, two Parish Councillors were in favour of the application, whereas five voted against the application. Enstone Parish Council recommends that the Planning Officers undertake a site visit before making any recommendation.
- Should the application be approved, there would need to be a large amount of planting around the building.

117. **MATTERS ARISING FROM PREVIOUS MINUTES:-**

- *Cleaning graffiti* – ongoing
- *Litter Picking Campaign* – one resident has volunteered to help with litter picking and a date in March will be arranged - ongoing
- *Repair to benches* – ongoing
- *White Lines* – now painted outside the village shop
- *Verges A44* – A poster will be made to display on the cars still parked along the verges, asking drivers to remove their vehicles as it is illegal and explaining that the Parish Council will be planting bulbs at the site. Cllr. Glendinning was thanked for organizing the poster
- *Baby & Toddler Group* – ongoing
- *PCSOs Chipping Norton* – A response from Thames Valley Police confirmed that there are four PCSOs based in Chipping Norton who share only one vehicle. They also cover a wide area of West Oxfordshire. The Parish Council will respond requesting further support for the PCSOs
- *Springfield, Bicester Road* – No further action required as the property has now been sold
- *Planning Training* – Cllr. Robottom confirmed that it was an excellent course but that there is a National shortage of Planning Officers
- *Speedwatch Campaign* – one resident has contacted the clerk volunteering to help with the speedwatch campaign. A new system has now been implemented and Cllr. Glendinning will report on this, once further details are available.
- *Queen's Platinum Jubilee* – no response has been received following the article in the Ensign magazine. The Parish Council will contact charities and organizations in the New Year. The sports club requests that the community event takes place on either Thursday 2nd June or Friday 3rd June as the sports field will be needed over the weekend. The Parish Hall Management Committee has reserved the hall for the four days.

- *Defibrillator* – The clerk will pass on information of an electrician regarding the defibrillator light.
- *Great Tew Quarry* – ongoing
- *Caravans, Green Lane* – ongoing, CC Saul will visit the site
- *S106 monies recreation* – ongoing (DC Andrew Beaney)

118. **PUBLIC DISCUSSION:-**

- ❖ The Chair informed the Council that Cllr. Lee has contacted her with concerns that he has missed several meetings as he is currently working in Scotland. The Parish Council unanimously agreed that this was acceptable and will review the situation in Spring 2022. The clerk will also check with the OALC that this is permitted.
- ❖ Cllr. Glendinning requests that a rota for closing up the Parish Hall at the end of meetings is organised and this was agreed.
- ❖ The Chair explained that she had contacted a company following an incident along the Lidstone Road where she had witnessed that the lorry driver had ignored the 'Unsuitable for Heavy Vehicles' sign.

119. **PARISH HALL:-**

- A Christmas Party has been planned for Saturday 18th December.

120. **COUNTY COUNCILLOR'S REPORT:-**

- *20 mph Programme Oxfordshire* – CC Saul reported that the Cabinet has approved an £8m budget towards the installation of 20 mph signs around the County from April 2022. Town & Parish Councils are encouraged to put forward proposals for their own 20 mph schemes and this will be completed in the New Year.
- *Questionnaire regarding Health Services & Chipping North Health Centre* – CC Saul detailed the online questionnaire and the clerk will put this into the Ensign magazine, website and facebook page.

121. **DISTRICT COUNCILLOR'S REPORT:-**

- None

122. **CORRESPONDENCE:-**

West Oxfordshire District Council:-

- *Park & Charge Oxfordshire* – electric vehicle charging points are being installed in Chipping Norton car park. Noted
- *Adoption of Affordable Housing Supplementary Planning Document* – Noted
- *Superfast broadband* – 99 per cent of properties now have superfast broadband installed. Noted.

Oxfordshire County Council:-

- **20s Plenty** – The Parish Council will circulate letters to business in the New Year.
- **Mill Lane, Church Enstone** – The work to resurface this lane was requested three years ago but still hasn't been achieved. The clerk is chasing this up with the Highways Department.

Other:-

❖ **Traffic Calming:-**

- The solar panel along the A44 was installed on 25th November.
- Improved signage Lidstone Road – it was agreed that no further signs were required.
- Speedwatch Lidstone Road & Coxs Lane – Cllr. Glendinning reported that the rules for the speedwatch campaign have now changed and that anyone wishing to help with speedwatches need to undertake a survey and some tests beforehand. A speedwatch along Lidstone Road & Coxs Lane will be arranged in the New Year.
- The clerk reported that the wig wag signs were rather temperamental and the County Council is investigating why they are only working intermittently.
- **OALC – October's update** – This had been circulated to all members prior to the meeting.
- **Christmas Tree on The Green** – Due to the Highways' regulations & requirements for installing a Christmas Tree, it was agreed to arrange for this to be installed next year.

- **Remembrance Sunday** – A resident has contacted the Parish Council, concerned that no representation is made on Remembrance Sunday by the Council, for the laying of wreaths. The clerk contacted the Rector of St. Kenelm’s Church, Enstone and the longstanding tradition is that only one wreath is laid on behalf of the whole community by the British Legion. The Parish Council will contact St. Kenelm’s Church to ask whether it could fund the wreath and whether it could also lay an additional wreath in the coming years.
- **Donation Requests:-**
 - ❖ Clean Slate – A donation of £100.00 was made in June 2021.
 - ❖ Volunteer Link-Up – it was agreed to donate £50.00
 - ❖ Witney Baby Bank – it was agreed not to donate to this charity
- **Green Gym** – The Green Gym has contacted the Parish Council to say that it has cleared an area at the Tew Crossroads and that could the foliage by left by the fence for wildlife to shelter amongst it. This was agreed.
- **Hedgehog Signs** – It was agreed that two hedgehog signs can be installed on two posts along the A44 between March and November. The clerk will contact the resident who has requested this.
- **Climate Change Meeting** – Cllr. Ward reported that a Climate Change Meeting had recently taken place where it was agreed that the Parish Council would step back from its role, to avoid any political conflict. The residents will continue to meet and the Parish Council will support them with the costs of hiring the Parish Hall for meetings.
- **Community First Oxfordshire – Rural Isolation Questionnaire** – The clerk will put this in the Ensign magazine and website.

123. **Planning Applications:-**

- **Heythrop Park Hotel, Heythrop Park, Heythrop - 21/03450/FUL** - Phase 2B works including demolition works and redevelopment of existing maintenance area to provide new bedroom accommodation block, enclosed walkway, landscaping and all incidental works. Development part of overall upgrading of Heythrop Park Hotel and estate (Use Class C1). *No objection*
- **Heythrop Park Hotel, Heythrop Park, Heythrop, 21/03451/LBC** - Phase 2B works including demolition works and redevelopment of existing maintenance area to provide new bedroom accommodation block, enclosed walkway, landscaping and all incidental works. Development part of overall upgrading of Heythrop Park Hotel and estate (Use Class C1). *No objection*
- **Heythrop Park Hotel, Heythrop Park, Heythrop, 21/03464/FUL** - Phase 2A works including demolition works, partial refurbishment of, and works to, the main building complex, provision of new car park, refurbishment of and extension to existing spa/leisure building, construction of new ancillary buildings/structures, landscaping and all incidental works. Development part of overall upgrading of Heythrop Park Hotel and estate (Use Class C1) - *No objection*
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- **The Pentacle, Enstone Airfield North, 21/03452/FUL** - Erection of a Polytunnel attached to two existing containers - *No objection*
- **1 Brookside Cottages, Cleveley, 21/03642/HHD** - Construction of a single storey timber clad garden building - *Enstone PC objects to this planning application*
- **Bramleys, Oxford Road, Enstone, 21/03677/FUL** - Erection of single storey rear extension and construction of a two storey outbuilding comprising double garage and office/bedroom with first floor accommodation above and a glazed link to dwelling - *No objection*
- **The Great Barn, Oxford Road, Old Chalford, 21/03267/LBC** - Internal alterations to Great Barn - *No objection*

Decisions Received:-

- **Fulwell Farm House, Fulwell, 21/03038/HHD** - Erection of single storey link extension along with the conversion of existing outbuilding - *Approved*
- **Forge Cottage, Church Enstone, 21/03182/HHD** - Erection of single storey extension. Alterations to include the construction of two rear dormers and conversion of garage to games room with first floor above - *Approved*

- **Methodist Chapel, Chapel Lane, Enstone, 20/03580/FUL** - Conversion of Methodist Chapel to a single residential dwelling - *Refused*

124. **Finance:-**

a) *To agree the following accounts for payment - Santander Account (normal parish account):-*

• Mrs Beth Sinclair	£863.74
• NEST Pension Scheme (er)	£26.30
• NEST Pension Scheme (ee)	£35.06
• Thomas Fox, Parish Hall	£156.00
• Thomas Fox, 7 of 7	£876.00
• Information Commissioner, Data Protection	£35.00
• Oxon CC, contribution towards repair of The Planks	£5,000.00

b. **Confirmation of Precept for 2022/2023:-**

Following the Finance Meeting held on Thursday 18th November, the precept was agreed at £33,530.00 for the 2022/2023 Financial Year. The clerk will forward the information to WODC.

125. **Dates of Next Meetings in Enstone Parish Hall at 7.15 pm:-**

- Thursday 16th December
- Thursday 27th January

Cllr. Knott thanked everyone for attending and the meeting finished at 9.00 pm