

DRAFT MINUTES

ENSTONE PARISH COUNCIL

Held in the Main Hall at Enstone Parish Hall on Thursday 19th August 2021 at 7.15 pm.

<u>PRESENT:</u>	Parish Councillors N. Knott (Chair), P. Shaw, C. Glendinning, A. Ward, A. Lee, T. Gilbert, District Cllrs. Andrew Beaney & Alex Wilson, County Cllr. G. Saul and one member of the public
<u>APOLOGIES:</u>	Cllrs. R. Parker, D. Robottom, P. Johnson & T. McMillan
<u>IN ATTENDANCE:</u>	Mrs. Beth Sinclair – Parish Clerk, Mr. David Jaycock (defibrillators), Mr. Graham Soame (7 Cleveley Road) and Mrs. Lesley Montague from Community First Oxfordshire

Cllr. Knott welcomed everyone to the meeting and began by offering the Parish Council's condolences to the family of Mr. Ian Henderson, who recently died. Mr. Henderson was Chair of the Parish Council for several years before retiring in May 2011. Cllr. Philip Shaw represented the Council at Ian's funeral on 18th August. A card will be sent to Mrs. Henderson expressing condolences and acknowledging the huge contribution that Ian made to the community. He was also School Governor as well as Parish Councillor.

78. **DECLARATIONS OF INTEREST & MEMBERS' REGISTER OF INTERESTS** – There were no declarations of interest declared.
79. **MINUTES OF THE PREVIOUS MEETINGS:-**
- The minutes of the Parish Council meetings held on 24th June and 29th July, having previously been circulated, were read, approved, and signed by Cllr. Knott.

PRESENTATION BY MRS. LESLEY MONTAGUE, COMMUNITY FIRST OXFORDSHIRE (CFO):-

- Mrs. Montague was welcomed to the meeting to update the Council on the role of CFO. The Charity provides the following support to Parish and Town Councils through its annual subscription:-
 - a) Help with Neighbourhood Plans
 - b) Help with the planning of communal areas such as gardens and organizing events
 - c) Help with the setting up of communal shops and village halls by providing training and business plans
 - d) Help with community transport schemes
 - e) Help with community-led housing
 - f) Help with climate change issues
- Mrs. Montague was thanked for attending and left the meeting.

UPDATE REGARDING COMMUNITY DEFIBRILLATORS – MR. DAVID JAYCOCK

- Mr. Jaycock attended the meeting to update the Council on his proposed scheme to fund raise for two further defibrillators in Enstone – one at Worths' Garage and one at The Crown Inn, Church Enstone.
- It was agreed that the defibrillator at Enstone House (which was installed several years ago by a donor, to the Parish Council) needs to be publicised further and the clerk will organize this. The defibrillator at the Sports Club is only available when the club is open and is not for public use.
- There is a £300.00 grant available from London Hearts for each defibrillator purchased.
- Fundraising for batteries and pads will be organized through a tombola stall at the Enstone Show and Bingo nights at Enstone Parish Hall.
- A resident has donated £1,800.00 towards the first defibrillator.

All members thanked Mr. Jaycock for his work on this and fully support it. The clerk will organize training in the autumn. Mr. Jaycock will update residents with an article in the Ensign magazine and the Parish Council offered its help regarding the scheme.

PLANNING APPLICATION – 7 CLEVELEY ROAD, ENSTONE – MR. GRAHAM SOAME

- Mr. Soame attended the meeting and explained that the planning application is now for four houses with extra space for parking.
- The Highways' Department had no objection to the planning application.
- A resident attended the meeting explaining that there are already vehicles parked at the site and the drivers do not live on the road and queried where construction vehicles would be parked. There was also concern regarding the school bus stop and safety of children using this. Mr. Soame will pass this information on to the applicants.
- The Parish Council discussed the application and does not object to it but requests that double yellow lines and bollards are placed around the site to make it as safe as possible.
- The Parish Council also requests that the applicants consider installing renewable energy in the properties, although this is not currently mandatory.

80. MATTERS ARISING FROM PREVIOUS MINUTES:-

- Cleaning graffiti – ongoing
- Replace stake on the Green – this has been completed and Cllr. Shaw was thanked for this
- Repair of bench on the Cleveley Road – Cllr. Parker is arranging this repair
- Caravan – Green Lane – County Cllr. Geoff Saul will investigate this further as to who owns this piece of land. Cllr. Gilbert explained that there are now several caravans and chickens at the site

81. PUBLIC DISCUSSION:-

- Cllr. Knott thanked OCC for the painting of the white lines at Lidstone. The re-painting of the white lines also took place around Enstone at 12.30 am in the morning, without any prior warning, and a few residents were upset by this. CC Geoff Saul will look into this. Unfortunately, the white lines have not been re-painted outside the village shop and CC Geoff Saul will also investigate this.
- The signage along the Lidstone Road was discussed and it was agreed that one sign demonstrating the bend needs relocating to a more prominent position. CC Geoff Saul will contact Highways regarding this.
- Cllr. Shaw thanked OCC for the installation of the chevrons at Gagingwell along the B4030.
- Cllr. Shaw explained that although the Enstone Show was not taking place this year, the Horticultural Society has organised a show on Saturday 4th September at the Parish Hall.
- Cllr. Glendinning thanked WODC for the installation of the new litter/dog poo bins. However, two bins have not been replaced and the clerk will forward this information onto DC Andrew Beaney.
- Cllr. Ward explained that following Gigaclear's presentation, work along The Drive had started last week, but with no leaflets being delivered to residents prior to this works taking place. The clerk will contact Gigaclear and will also ask whether works will be carried outside the village shop and what actions will be taken before the works take place in Chapel Lane.
- Cllr. Glendinning has stripped the dead ivy off the walls at the Hoar Stones and was thanked for this. With regards to the trees on the road side, permission is required for these to be cut down and Ditchley Park is contacting Historic England.
- Parking along Verges A44 – the builders have confirmed that the area will be returned in the Autumn. Discussion took place on how to stop vehicles parking on verges and it was agreed that the clerk will write a piece for the Ensign magazine. It is against the law to park on verges.

82. PARISH HALL:-

- With regards to the installation of an electric charging point at the hall, Cllr. Lee explained that the gate needs to be kept locked as the car park is only available for users of the hall. Cllr. Lee will discuss the installation of an electric charging point at the next PHMC meeting, for users of the hall. The clerk will contact OALC for further advice.

83. COUNTY COUNCILLOR'S REPORT:-

- *Hedgehog signs* – A resident has suggested that signs warning drivers of hedgehogs be installed along the A44. After discussion, it was agreed that this would not solve the problem and would not be a good use of public monies. The clerk will contact the resident explaining that the Council agrees to temporary signs being put up during July and August.
- *Works at Great Tew* – The Stopping Order for the transportation of material has ended and the Parish Council is most concerned that works are still continuing. CC Geoff Saul will contact the enforcement officer.
- *Planning Applications* – Great Tew – These two planning applications will be discussed on Thursday 16th September in the Parish Hall at 7.15 pm.
- *Mullin Project* – The Parish Council has requested that an update be obtained on this.

84. **DISTRICT COUNCILLOR'S REPORT:-**

- DC Alex Wilson explained that the Big Festival takes place on the weekend of 27th August and that current roadworks along the A361 may cause further disruption. Cllr. Knott explained that the Lidstone Road will be used by many drivers and is of major concern.

85. **CORRESPONDENCE:-**

West Oxfordshire District Council:-

- *Blenheim Estate Homes & WODC shortlisted for an Estates Gazette Award* – Noted
- *S106 Monies Seminar – Tuesday 28th September* – Cllrs. Shaw, Ward and Glendinning agreed to attend this webinar.

Oxfordshire County Council:-

- *TTRO (T9354) Temporary Road Closure, Little Tew, Enstone Road* – This road will be closed from 1st to 5th November.
- *TTRO (T9351) Temporary Road Closure, Charlbury, Various Roads* – From 29th September to 30th September.
- *TTRO (T9367) Temporary Road Closure, Lidstone, unnamed road B4026 to Lidstone Road* – From 29th October to 2nd November. The Chair has liaised with OCC, requesting that the road closure signs be placed at the start of the Lidstone Road so that traffic does not travel through Lidstone itself.
- *TTRO (T9340) Temporary Road Closure, Chapel Lane, Enstone* – This is for Gigaclear works and takes place between 25th October and 24th November.
- *Park and Charge electric vehicle roadshow events* – Witney's event takes place on Saturday 28th August.
- *Oxfordshire makes ambitious new bid for active travel funding* - Noted
- *Help to shape the new Oxfordshire air quality website* – Cllr. Glendinning looked at this questionnaire but not completed it.

Other:-

- **Community First Oxfordshire** – As above
- **OALC – July's update** – The clerk has booked Cllrs. Robottom, McMillan and Gilbert onto the planning training on 1st November. Noted.
- **Defibrillators** – As above. The clerk also confirmed that the new battery had been ordered for the defibrillator at Enstone House. Two posters showing where the current defibrillator is situated will also be placed onto the noticeboards.
- **Traffic Calming Updates:-**
 - a) *Street Furniture on the public highway* – OCC confirms that planters can be placed on verges. Noted
 - b) *Signs* – Lidstone – Cllr. Knott has ordered the upgraded signposts.
 - c) *New Village Signs & Speed Flashing Signs* – Cllrs. Glendinning, Knott, Ward and Shaw will erect the new signs along the A44 on Tuesday 24th August and were

thanked for this. There is currently a delay with the delivery of the post for the solar panel. Therefore, it was agreed that TWM Traffic Control Systems erects the speed signs along the A44 on two separate occasions, at an additional cost of £175.00. They will install the second sign and solar panel once the post has been delivered and in position.

- d) *Existing flashing speed sign* – It was queried whether this could be reused and installed along The Lidstone Road which is becoming far busier with speeding vehicles. Cllr. Glendinning will seek guidance on this and whether it can be solar powered.
- e) *Police Speed Checks opposite Worths Garage* – Cllr. Ward commented that the police were currently undergoing speed checks and the clerk will try and access the information.

- **Climate Change Working Party** – Cllr. Ward explained that there are now three Parish Councillors and three members of the public willing to be on the working party. The first zoom meeting will take place on 26th August and Cllr. Ward will write an article for the Ensign magazine following this.
- **Oxfordshire Plan 2050** – Cllrs. Shaw, Ward and Glendinning will arrange to meet via zoom to discuss the plan and were thanked for this. The deadline for comments is 8th October.

86. **Planning Application:-**

- **7 Cleveley Road, Enstone, 21/02573/OUT** – *Outline planning application for the erection of four dwellings, closure of existing access and creation of separate access for No. 7 Cleveley Road; new access for the proposed dwellings with parking layout and landscaping scheme (with some matters reserved)* – As above

Decisions Received:-

- **Enstone Pre-School, Oxford Road, Enstone, 21/02143/S73** - Non-compliance of condition 1 of permission 12/0080/P/S73 to allow the building to be used by Enstone Pre-school for a further seven years – *Approved* – **It was agreed to fund the photocopying and distribution of the leaflet, regarding the re-opening of Enstone Pre-School, into September’s edition of the Ensign magazine to all residents.**
- **Church Cottage, Church Enstone** - Conversion of existing barn to create store and games room ancillary to main dwelling - *Approved*

87. **Finance:-**

- a) *To agree the following accounts for payment - Santander Account (normal parish account):-*

• Mrs Beth Sinclair	£869.54
• NEST Pension Scheme (er)	£26.30
• NEST Pension Scheme (ee)	£35.06
• Zoom	£14.39
• Thomas Fox (5 of 7)	£876.00
• Thomas Fox, Parish Hall (5 of 7)	£234.00
• Complete Weed Control	£72.00
• Signway Supplies	£4,093.62
• Cllr. C. Glendinning, expenses	£34.90
• Defibrillator posters	£9.77
• Imperative – defib battery	£240.00

Received:-

- HMRC, VAT reimbursement £2,158.92

88. **Dates of Next Meetings 7.15 pm:-**

- Thursday 16th September – Parish Hall
- Thursday 30th September – Parish Hall
- Thursday 28th October – Parish Hall

Cllr. Knott thanked everyone for attending and the meeting finished at 9.00 pm.