

DRAFT MINUTES

Enstone Parish Council – Planning Meeting

Held by Video Conference due to Government Restrictions in line with The Local Authorities and Police & Crime Panels (Coronavirus) (Flexibility of Local Authority and Police & Crime Panel Meetings) (England and Wales) Regulations 2020 on:-

Tuesday 13th April 2021 at 7.15 pm

PRESENT Parish Councillors N. Knott (Chair), P. Johnson, A. Ward, T. Gilbert, A. Lee, P. Shaw & three members of the public

APOLOGIES Apologies for absence had been received from Parish Councillors D. Robottom, R. Parker & C. Glendinning

Cllr. Knott welcomed everyone to the meeting and requested a minute's silence to reflect on the life and work of the Duke of Edinburgh

- Following the minute's silence, Cllr. Knott explained that the Planning Meeting had been arranged as the WODC Planning Department was short of administrative staff and, as a result, the paperwork regarding these planning applications had not been sent to the Parish Council, causing a delay. Mr. Ian York, Associate Director, had talked through the pre-planning application with the Parish Council.

Declarations of Interest:-

- There were no declarations of interest

87. The following applications had been received for consideration:-

Heythrop Park Hotel, Heythrop Park, 21/00508/FUL & 21/00509/LBC:-

- Phase 1 works including partial refurbishment of, and works to, the main building complex, landscaping, removal of marquee, provision of Arrivals Lodges and all incidental works. *It is anticipated that these works could be completed by November 2021.*
- Development part of overall upgrading of Heythrop Park Hotel and estate (Use Class C1)

The following comments were made:-

- There will be 337 bedrooms in total, 20 less than now.
- The meeting rooms will be abolished, as will the marquee that has space for 800 people.
- In principle, the Parish Council has no objection to the development and it will be of great benefit to see Heythrop Hotel being restored sympathetically with the old house being maintained.
- There used to be a lot of coach parties and the changes will mean that there is likely to be an increase in traffic as private cars will be coming onto the site. This could result in an increase in overall

traffic numbers. Therefore, would Warner Leisure consider making a financial contribution towards traffic calming in the Church Enstone area and along The Drive? There will be no S106 monies available as the planning applications are for alterations only at this stage.

- A traffic assessment regarding construction traffic along the B4030 has been undertaken and it is requested that an assessment along The Drive also be undertaken.
- There is concern that heavy lorries will come through Church Enstone, which has a weight restriction through it.
- There needs to be further provision for electrical charging points as four will be insufficient.
- It will be of benefit to cease the weddings and the noise and loud music, as well as the marquee.
- Concern regarding traffic coming along The Drive as there is an issue with the junction from The Drive to the entrance to Heythrop Park. What will the traffic implications be?
- The improvements on site will be most welcome but the access arrangements are of concern. How can construction traffic not go down The Drive and the junction of the B4030/Oxford Road is also a concern. There are also no footpaths on the B4030 at Clay Hill Close.
- Traffic calming measures for The Drive are required.
- It is recognised that the work needs to be carried out to keep Heythrop Hotel functioning and to preserve its heritage value.

89. **Re-commencing meeting in person – updated legislation**

- The current guidance from Government explains that meeting remotely will cease from 7th May 2021. The Chair asked for the Council's thoughts on this. Cllr. Johnson explained that this guidance is out of kilter with the Government guidelines as even families are not allowed to meet indoors until 17th May.
- The Chair and Clerk are unwilling to meet in person until they have had their second vaccine.
- It was unanimously agreed that Parish Council meetings will recommence in person after lockdown restrictions are due to be lifted from 21st June.

90. **Gift for County Cllr. Hilary Hibbert-Biles**

- The Chair asked about a gift for CC Hilary Hibbert-Biles who retires on 6th May, following the District & Council elections. The clerk will seek advice from OALC regarding this.

91. There being no further business the meeting ended at 7.35 pm

Chairman
