

DRAFT MINUTES

ENSTONE PARISH COUNCIL

Held by Video Conference due to Government Restrictions in line with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 on Thursday 27th August at 7.15 pm 2020

PRESENT: Parish Councillors N. Knott (Chair), P. Shaw, C. Glendinning, A. Ward, A. Lee, R. Parker, D. Robottom, T. Gilbert, DC Andrew Beaney and two members of the public

APOLOGIES: Cllr. P. Johnson & County Cllr. H. Hibbert-Biles

IN ATTENDANCE: Mrs. Beth Sinclair – Parish Clerk

72. There were no declarations of interest.

73. **MINUTES OF THE PREVIOUS MEETING:-**

The minutes of the previous Parish Council Zoom meeting held on Thursday 30th July 2020, having been previously circulated, were read, approved and signed by Cllr. Knott.

74. **MATTERS ARISING FROM PREVIOUS MINUTES:**

- Oak Tree at Church Enstone – the work will commence in mid-September
- The Mullin Project – ongoing
- Thames Water – an email had been received explaining that there will be delays to the repair of the previous leaks due to the Coronavirus pandemic
- Articulated lorries turning around in The Spinneys – photos have now been sent to the Highways Department and the Parish Council will monitor the situation
- Blocked drain opposite Artyard Café – The Highways Department has unblocked the drains

75. **PUBLIC DISCUSSION:-**

- Cllr. Gilbert reported that thefts are on the increase at Enstone Airfield and that everyone must be vigilant.
- Cllr. Knott explained that she had heard reports that there may be an air show taking place over the Bank Holiday weekend at Enstone Airfield with acrobatic aeroplanes. Cllr. Gilbert explained that he did not know anything about this and that pilots are not doing anything wrong if they are flying their aeroplanes above 500 feet.

PLANNING APPLICATION – MANOR FARM, CHAPEL LANE, ENSTONE, 20/01502/FUL –
Formation of new vehicular field access onto Cleveley Road

- Two residents had joined the meeting to discuss their concerns regarding this planning application. The Parish Council expressed the following concerns:-
 - a) The proposed access is on a corner where no parking is allowed.
 - b) Is there enough turning circle for tractors and trailers?
 - c) The siting of the new access is inappropriate and it is not possible for tractors and trailers to turn around, unless they are coming up from the Cleveley Road.
 - d) The pavement and grass areas on the opposite side of the road are likely to get churned up, due to the turning circle of the tractors and trailer as they will need to mount the kerb to get out of the field.
 - e) The existing access from Chapel Lane up to the village shop presents a greater problem for the owner of the field – one of the problems is that a barn has been built and so there is no access through the farmyard.
- The two residents expressed their concerns as follows:-
 - a) Why is the Planning Notice not at the site of the proposed vehicular access – it is situated at Chapel Lane? District Cllr. Andrew Beaney will check what the rules are regarding site notices following new Covid rules.
 - b) The applicant is requesting the relocation of the vehicular field access rather than solving the problem that is created at the village shop with vehicles parking in places that makes it difficult for tractors/trailers/emergency vehicles to pass through.

- c) It has become a problem due to the development of the barns into residential units and a new machinery store – this development has created the problem in that the farmer cannot gain access where he used to.

Cllr. Knott explained that there is an electric wire going straight across the proposed site and that farm machinery needs up to a three metre clearance – *there is insufficient detail in the planning application and Highways does not know the junction well enough.*

Actions:-

- Cllr. Knott will contact the planning officer at WODC to ask for further information regarding the electric wiring and ownership of the land at the exit of the proposed gate and explain why it is not a good access.
- The clerk will clarify that the land exiting the proposed site is owned by Highways and clarification is required as how the kerb sets and grass areas will be maintained.
- Cllr. Lee queried whether a traffic assessment is required.

76. **PARISH HALL**

- Cllr. Lee confirmed that the Parish Hall has now re-opened for badminton and yoga and that the hall is Covid secure.
- The Government had provided £10K but £5K has been spent on general utilities and salaries.
- The Parish Hall Management Committee has also met in person at the hall.
- Several Parish Councillors queried whether the Parish Council could reconvene in person and the clerk shall seek advice from the OALC regarding this.

77. **DISTRICT COUNCILLOR'S REPORT**

- DC Andrew Beaney had nothing further to report.

78. **COUNTY COUNCILLOR'S REPORT**

- No report received.

79. **CORRESPONDENCE:-**

West Oxfordshire District Council:-

- The weekly Covid De-briefing reports continue to be circulated. Noted.

Oxfordshire County Council:-

- **20 mph signs around Enstone** – CC Hilary Hibbert-Biles has confirmed that Mr. James Wright from the Highways Department will be undertaking a feasibility study regarding the possibility of 20 mph signs around the parish – there may be a delay due to high workload following the pandemic.
- **Enstone Footpath – The Planks** – the owner has taken down the stile that was rotten but has not replaced this. There is no update from OCC or the footpath wardens.
- **Winter Preparedness** – No salt or grit bins are required – the clerk shall inform OCC.
- **Snow Wardens** – OCC has circulated information regarding residents volunteering to be snow wardens. The clerk will check on where the snow plough is being stored. It was agreed that Cllr. Knott will liaise with Mr. Sam Parsons during snowy weather regarding the route for the snow plough.

Other:-

- *Gagingwell, Vehicle Activated Sign* – Cllr. Shaw updated the Council with regards to the installation of two solar panelled VASs at each end of Gagingwell, having circulated a detailed report. Renault Motorsport has kindly agreed to sponsor up to £4K for these. The devices would include the smiley/frowning faces as these are more effective. The total cost is just below £9,000.00. Cllr. Shaw will check with Highways that the two sites are suitable. Cllr. Shaw confirmed that no maintenance is required and that there is a six year warranty with the solar panels. The Parish Council unanimously voted on this – DC Beaney also mentioned that having the data regarding the speed of traffic will be useful for future planning applications.
- *Cllr. Shaw will write to Mr. James Wright (OCC), Mr. Chris Marks (OCC) and Mr. Martin Cummings (Renault) with this information.*
- Cllrs. Shaw and Parker were thanked for all their input into this.

- *Display Sign – A44* – Cllr. Glendinning will contact Mr. James Wright regarding the possible relocation of this sign and whether it could be larger.
- *Parking on Verge A44* – a site visit had been undertaken by several Councillors regarding cars parking on the verge along the A44. The clerk will contact Mr. James Wright for a quote for wooden posts or birds mouth fencing to be placed along the area (34 metres). The clerk will also put an article in the Ensign magazine requesting residents' views on having posts installed at this site.
- *Wooden Bollards* – Church Enstone – Several residents in Church Enstone had met and discussed the problem of vehicles parking on The Green at Church Enstone. It is suggested that five posts are installed on The Green that the Parish Council will fund. The clerk will put an article in the Ensign magazine requesting residents' views on this. Cllr. Glendinning confirmed that Thames Valley Police are not looking at any data from speed watch sessions at the moment due to the Covid pandemic.
- *Netwise – New Website – Update* – Mrs. Rachel Hunt has worked tirelessly over the past few weeks developing the new community website. The PHMC has also met and explained that bookings for the hall will be able to be taken online using this website. It was unanimously agreed to pay £150.00 to Mrs. Hunt for all her work involved with this. The clerk suggested that the Councillors and herself provide "profiles" for the website and it was agreed that Councillors would provide information before the next meeting. The new website will go live during mid-September.
- *Neighbourhood Plan/White Paper* – Talks regarding a Neighbourhood Plan were discussed in detail. It was suggested that this topic be re-visited in six months' time, due to the possibility of the District & County Councils becoming a unilateral party, MP Robert Jenrick wishing to make changes to the planning regulations and the ongoing pandemic. However, it was agreed that a subcommittee be established to look through the White Paper on planning applications regarding the Government's proposed changes. It can then be considered whether a Neighbourhood Plan would be required. Cllrs. Ward, Glendinning, Shaw, Lee and Robottom will form a subcommittee to discuss the White Paper and Neighbourhood Plan. A Zoom meeting has been arranged for Thursday 10th September at 7.15 pm. Cllr. Ward was thanked for all his work with regards to the Neighbourhood Plan and the OALC training course that he attended.
- *OALC – Code of Conduct Consultation* – the clerk circulated to all members the response from the National Association of Local Councils regarding the Local Government Association's draft model regarding Code of Conduct. Noted.
- *OALC – Gypsy & Traveller Team* – Useful information has been circulated concerning securing grounds in parishes. Noted.
- *NALC – Revised NALC legal briefing on remote meetings* – the guidance recommends that meetings continue to be held remotely. Noted.

80. **Planning Applications:-**

- **Manor Farm, Chapel Lane, Enstone, 20/01502/FUL** - Formation of new vehicular field access onto Cleveley Road - *concerns raised and further information required from the Planning Department.*
- **Soho Farmhouse, Great Tew, 20/01930/S73** - Variation of condition 1 of planning permission 19/02976/FU for alterations to The Woodshed - *No objection*

Decisions Received:-

- **Planning Appeal Decision: Barnmead, Church Enstone - 19/00500/OUT** - *Dismissed*
- **Glyme Bank, Lidstone, 20/01278/FUL** - Erection of dwelling and garages ancillary to Glyme Bank, Lidstone (amendments to existing approval 19/01066/FUL to include porch & alterations to fenestration and roofs. *Approved*
- **Unit 1, The Old Coal Yard, Gagingwell, 20/00118/FUL** - Change of use of premises from light industrial/workshop (class B1 use) to café/farm shop (class A3 use) with associated outdoor seating and vehicle parking spaces - *Approved*
- **The Long Barn, Oxford Road, Old Chalford, 20/00410/FUL** - Erection of new office building - *Refused*

81. **Finance:-**

- a. *To agree the following accounts for payment - Santander Account (normal parish account):-*
- Mrs Beth Sinclair £602.53
 - NEST Pension Scheme (er) £18.14

• NEST Pension Scheme (ee)	£24.19
• Zoom	£14.39
• OALC, training	£78.00
• NetWise Training Ltd	£899.00
• WODC, Parish Elections 2019	£114.79
• Updating Cloud backup	£40.00
• Astral Accountancy	£300.00
• Thomas Fox	£876.00
• Thomas Fox, Parish Hall	£252.00

RECEIVED:-

• PHMC, donation towards grass cutting	£250.00
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82. **Dates of Next Meetings:-**

- Thursday 24th September
- Thursday 29th October

There being no further business the Zoom meeting ended at 8.20 pm.