

DRAFT MINUTES

ENSTONE PARISH COUNCIL

A Meeting of the Council was held in Enstone Parish Hall on
Thursday 29th November 2018 at 7.15 pm

PRESENT: Parish Councillors N. Knott (Chair), P. Butler, C. Glendinning, P. Shaw,
A. Lee, M. Ivings, D. Robottom, District Cllr. Andrew Beaney, County
Cllr. Hilary Hibbert-Biles and five members of the public

APOLOGIES: Cllrs. R. Parker, P. Johnson & T. Gilbert

IN ATTENDANCE: Mrs Beth Sinclair – Parish Clerk

Cllr. Knott welcomed everyone to the meeting.

111. **DECLARATIONS OF INTEREST:-**

- Cllr. Ivings declared an interest in Item 10, Planning Applications (The Driving Centre, Enstone).

112. **MINUTES OF THE PREVIOUS MEETING:-**

- The minutes of the Parish Council Meeting held on Thursday 25th October 2018, having been previously circulated were taken as read, agreed and signed. The minutes from the Meeting held on Monday 12th November would be revised and signed at December's meeting as the draft minutes were incorrect with regard to Gagingwell. The minutes should read that an additional dual message display will be purchased for Gagingwell in the 2019/2020 financial year.

113. **MATTERS ARISING:**

- **Breach of planning at Enstone Airfield** – Ongoing
- **Snow Plough** – Cllr. Knott confirmed that Mr. Paul Wilson from Oxfordshire County Council (OCC) had been in contact with Mr. Sam Parsons who is the farmer willing to tow the snow plough. The snow plough has been donated to the Parish Council by ABN Ltd, based at Enstone Airfield. Mr. Parsons will be subcontracted by OCC to clear snow away from the B roads around Enstone and ABN Ltd. has requested that the hills around the parish are also passable. Mr. Parsons will charge £38.00 per hour to cover his insurance in relation to the surrounding hamlets – OCC will be responsible for paying for Mr. Parsons to keep the surrounding B roads clear and the Parish Council will pay for the surrounding hamlets to be cleared of snow at a cost of £38.00 per hour
- **Litter Bins** – Ongoing, DC Andrew Beaney
- **ABN Health & Safety Report** – The clerk had chased this up again and a response was awaited
- **Campaign for the Protection of Rural England** – Following the last meeting, Cllr. Shaw was unable to attend the meeting due to work commitments
- **Grass Cutting Tenders** – This would be discussed at December's meeting
- **Sports Club – Rent Review** – This would be discussed at December's meeting
- **Sewerage overflow at pumping station, Enstone** – A resident at the meeting confirmed that Thames Water had unblocked the drains which was caused by wet wipes which are not biodegradable. The clerk would put a note into the Ensign magazine asking residents to refrain from flushing away these wipes
- **Renault** – At the request of the Parish Council, Cllr. Butler will organise a site visit to Renault.

114. **PUBLIC DISCUSSION**

- Cllr. Glendinning reported that the right hand side of the village's noticeboard was still in need of repair. The clerk will contact Cllr. Gilbert concerning this.

- A resident who attended the meeting reported that a new entrance had been made at the site of the old quarry on the A44 towards Chipping Norton without planning permission. The Chair and District Cllr. Andrew Beaney agreed to investigate this.

115. COUNTY COUNCILLOR'S REPORT

- County Cllr. Hilary Hibbert-Biles reported that the overgrown vegetation along the B4022 would be cut back shortly.
- The road outside The Crown Inn at Church Enstone will also be resurfaced shortly.
- A motion at OCC had recently been passed that utility services will need to make good road surfaces once their works have finished.

116. DISTRICT COUNCILLOR'S REPORT

- Cllr. Beaney had nothing to report
- The Chair asked Cllr. Beaney why the District Council required Parish Councils to have their land assets revalued every four years. Cllr. Beaney confirmed that the rules had now changed and this was no longer required. This would be discussed at December's meeting regarding the sports field.

117. PARISH HALL MATTERS:-

- *Bore Holes* – Following the installation of the additional bore holes, the heating at the parish hall had increased significantly. Cllr. Lee was thanked for all his work regarding this.
- One Planet Consultants Ltd had since gone into liquidation.
- The recent film night at the Hall had been a great success.

118. CORRESPONDENCE:-

West Oxfordshire District Council:-

- *Superfast Broadband* – WODC's project to bring ultrafast broadband to the most rural parts of West Oxfordshire has benefited from the summer's warm dry weather. Significant progress has been made and the project should be completed by the end of 2019.
- *Modern slavery motion adopted* - WODC will adopt the Charter Against Modern Slavery which will help ensure that no workers are being exploited by companies which provide it with goods and services.
- *Water Day prompts action* – A new motion has been put forward asking that all new properties and property improvements be fitted with fat traps and solid screens paid for by the developer, in a bid to prevent insoluble solids and fats entering rivers and streams.
- *Affordable homes set for £10m building programme* - Millions of pounds are set to be invested in affordable housing in West Oxfordshire. This is the result of an agreement between West Oxfordshire District Council and Cottsway Housing which will see the District Council providing a £10 million loan facility to Cottsway. It is estimated that the cash will fund 16 shared ownership and 32 affordable rent properties. Cottsway already plans to invest £340m to deliver around 1,800 homes within the West Oxfordshire and Cheltenham areas over the next 10 years.
- *Broadband delivery in the Southcombe cabinet area* - At the beginning of December the Gigaclear team starts work in the Southcombe cabinet area, which also covers properties to the south and east of Chipping Norton, Cornwell, Old Chalford, Kingham Hill and Lidstone.

Oxfordshire County Council:-

- *Traffic Calming* – Cllr. Butler confirmed that Mr. James Wright from Oxfordshire County Council is drawing up a revised layout for consultation purposes in relation to the A44/B4030 junction. This was particularly important as the judicial review for 28 houses at land south of Oxford Road had been approved.

- A full report from Mr. Wright is awaited with costs for all the areas covered by the recent site visit.
- *Dual Message Display Unit* – This had been received along with a tripod stand. Cllr. Butler will now organise further speed watch surveys and the clerk will advertise this in the Ensign magazine.
- *TWM Traffic Controls* – The company where the dual message display has been purchased from is offering a two year warranty on all DSD speed display signs at no extra cost. Noted.
- *Remembrance Tree* – OCC in association with the Woodlands Trust had donated saplings to all Town and Parish Councils in memory of Armistice Day. Unfortunately, only two blackthorn saplings were available and the Parish Council felt that these were inappropriate. The Parish Council has therefore agreed to buy a Red Maple Tree and Cllrs. Shaw and Knott will agree where best to plant this, on the village green. Cllr. Knott was thanked for her work with this.

Other:-

- **Citizens Advice West Oxfordshire** – The clerk had emailed a letter from CAWO who were requesting a donation from all Town & Parish Councils to help towards its increasing workload. 55 parishioners had received advice from CAWO during the current year. It was unanimously agreed to make a donation of £100.00.
- **OALC October** – The update had been circulated to all members. Noted.
- **GDPR Update** – Cllr. Robottom circulated the Privacy Notice and a policy regarding Contracts to all members. He would also circulate a disclaimer for all emails sent by the Parish Council. A link to the WODC website page will be put onto the “enstoneparish.org” with regards to how parishioners can access details of Parish Councillors’ registers of interests that are stored with the Monitoring Officer at WODC. A policy to control any data that is stored on members’ electronic devices is also required. All members have now chosen their preferred email address to use with regards to Parish Council work and will start using these with immediate effect.
- **Electricity Supply Enstone** – A resident had emailed the clerk requesting that the Parish Council contacts Southern Electricity regarding the mini electricity power cuts that occur regularly. Although these power cuts are a nuisance, it is felt that it is not the remit of the Parish Council to ring Southern Electricity and the clerk would respond to the resident explaining this.
- **Overgrown Leylandii Trees** – Zuhela Mansion, Lidstone – A resident had emailed the Chair with concern regarding the overgrown trees within the property that was vacant. The clerk would send a letter to the property and County Cllr. Hilary Hibbert-Biles will also speak to Highways concerning this.
- **St. Kenelm’s Church** – The 30 year restoration of St. Kenelm’s Church had just been completed and Cllr. Butler suggested that the Parish Council sponsor a new pew towards the restoration at a cost of £275.00. After discussion, a vote was undertaken in which four agreed, three disagreed (including Cllr. Parker who was absent from the meeting but who had emailed the Council prior to the meeting) and there was one abstention. As the majority vote was to agree, a donation of £275.00 will be made at December’s meeting.

119. **Planning Applications:-**

- **Charlotte Cottage, Radford, 18/03151/FUL** - Change of use of land to domestic garden (retrospective) – *No objection*
- **Crown Inn, Church Enstone, 18/03183/LBC** - Internal alterations to provide ancillary guest bedrooms – *No objection*

- **1 Bank Cottages, Oxford Road, Enstone, 18/03196/LBC** - Refurbishment and alterations to include replacement of glazed canopy – *No objection*
- **Land South of Oxford Road, Enstone - APP/D3125/W/17/3182718** – Erection of up to 28 dwellings and formation of a new access off Oxford Road. *Planning application approved after judicial review*
- **The Driving Centre, Enstone, 18/03319/OUT** – The Mullin Project – *Construction of museum building, show lane building. Corporate hospitality building, energy centre/ store building, workshop building. Formation of car exercise road. Construction of 28 holiday lodges. Formation of landscaped grounds. Associated site services and external works. The application will be discussed on Monday 17th December at 6.30 pm in The Main Hall at the Parish Hall with the Parish Council wishing to hear the views of residents.*
 1. The Parish Council discussed the plans with concerns relating to the use of the S106 monies – WODC has asked for the developers to fund circa £12.7 million, £11 million of which will be put towards the renovation of the Great Tew Estate and £1.7 million towards Highways – this needs further clarification from the Planning Department.
 2. Cllr. Shaw explained that the Ecological Report was an improvement from the previous report but that the survey needs to be undertaken in the spring or summer – this report was undertaken in October so did not include the range of plant life that exists during the spring and summer months.
 3. The Green Lane was discussed as this had not yet been adopted by Highways. County Cllr. Hilary Hibbert-Biles will investigate who currently owns the Green Lane and whether or not it is going to be adopted by Highways. The Green Lane will need to be widened and trees will have to be cut down.
 4. Cllr. Knott had concerns regarding Edgar’s Planning Statement that showed that the area will continue to expand, should planning be approved. There will be research and administration offices. There are, in fact, two entrances and not one, as stated. The concern is regards to the increase in traffic around the area in addition to Soho Farmhouse, Heythrop Park Resort and Renault Motorsport.
 5. Cllr. Lee explained that the traffic survey undertaken by Highways raised no concerns.
 6. A resident commented that this planning application will be an excellent investment in the area, particularly because of Brexit, and that it was very good for Oxfordshire.
 7. A resident queried whether the Mullin Project would affect the Bicester Heritage Site that provided apprenticeship schemes.

Decisions Received:-

- **The Farm, Gagingwell** - Erection of agricultural building. *Approved*
- **Taillards Barn, Gagingwell** - Erection of detached garage/store - *Approved*
- **9 The Drive, Enstone** - Erection of front extension, new porch and dormer window – *Approved*

120. **Finance:-**

- a. *To agree the following accounts for payment:-
Santander Account (normal parish account):-*

• Mrs Beth Sinclair	£572.93
• NEST Pension Scheme (er)	£11.63
• NEST Pension Scheme (ee)	£13.95
• Data Protection Fee	£40.00
• Unipar Services LLP	£2,058.00
• David Einig	£8,400.00

- b. *Statement of Affairs to 30.9.2018* – This was checked and signed by Cllrs. Lee and Butler.
- c. *Confirm Precept for 2019/2020* – Following the Parish Council meeting held on Monday 12th November, WODC confirmed that the Parish Council was able to pay off a lump sum totalling £5,000.00 of the loan and it was agreed that the clerk would organise this. Mr. David Einig had also finally invoiced the Parish Council for the installation of the chicane at Church Enstone and a cheque for this was duly signed. Taking these two factors into consideration, the clerk had circulated an updated budget and the Parish Council unanimously agreed that the Precept for 2019/2020 would be £24,023.00 – a decrease of £1,216.00 from the 2018/2019 financial year.

121. **Dates of Next Meetings:-**

- Monday 17th December 7.15 pm
- Thursday 24th January 7.15 pm

There being no further business the meeting ended at 8.30 pm.