

DRAFT MINUTES

ENSTONE PARISH COUNCIL

A Meeting of the Council was held in Enstone Parish Hall on
Thursday 29th March 2018 at 7.15 pm

PRESENT: Parish Councillors N. Knott (Chair), P. Shaw, C. Glendinning, M. Ivings,
P. Butler, A. Lee, D. Robottom, District Cllr. Andrew Beaney and one
member of the public

APOLOGIES: Cllrs. T. Gilbert, R. Parker and P. Johnson

IN ATTENDANCE: Mrs Beth Sinclair – Parish Clerk

Cllr. Knott welcomed everyone to the meeting.

23. **DECLARATIONS OF INTEREST:-**

- There were no declarations of interest.

24. **MINUTES OF THE PREVIOUS MEETING:-**

- The minutes of the Parish Council Meeting held on Thursday 22nd February 2018, having been previously circulated were taken as read, agreed and signed.

25. **MATTERS ARISING:**

- **Painting of second bus shelter** – Ongoing
- **Speedwatch Campaign** – Ongoing.
- **Overhanging trees on the B4022** – Cllr. Butler confirmed that these trees were situated on Highways land and so Oxfordshire County Council would be arranging for them to be pruned. Ongoing
- **Potholes along the Lidstone Road** – Cllr. Knott confirmed that with the recent roadworks along the Burford Road at Chipping Norton, fifty lorries had been seen driving along the Lidstone Road in one day, causing damage to the verges. The road was progressively deteriorating and one sign advising HGVs not to use the road had been removed. Two corner signs have also been knocked down. It was agreed that Cllr. Butler would contact the County Council to see whether it would be feasible to have weight restriction signs installed to reduce the number of HGVs using the Lidstone Road.
- **Dangerous parking along Coxs Lane** – The issue of reinstating the double yellow lines, following the recent work that had been undertaken by Enstone House, was discussed and County Cllr. Hilary Hibbert-Biles agreed to investigate this further. Ongoing
- **Land South of Oxford Road** – Awaiting decision from Inspectorate
- **Oxford Airport Consultation** – Ongoing
- **Litter Picking Campaign** – No resident had responded to the request in Ensign to organise a Litter Picking Campaign. It was agreed that the clerk would put a further article in the Ensign magazine asking whether any residents wished to organise this

on a paid basis. The article would also state that the Parish Council will need to consider increasing the precept for the 2019/2020 season to pay for a contractor to collect litter around the parish. Residents would also be urged to collect litter from their own gardens.

- **Overgrown footpath Cleveley** – ongoing
- **Split bollard outside school** – ongoing
- **GDPR Regulations** – ongoing
- **Soho Farmhouse** – The clerk would investigate further the track at Apple Pie Wood
- **The Mullen Project** – Cllr. Shaw asked for an update from DC Andrew Beaney as to when the site visit would be undertaken by the Planning Department at WODC. DC Andrew Beaney confirmed that he would let the Council know. It was noted that Middle Barton and Tew Parish Councils were in favour of the planning application. Cllr. Knott commented that a planning application based on an airfield in South Oxford had been rejected as the land was on an airfield.

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26. **PUBLIC DISCUSSION**

- A resident who lived at The Paddocks attended the meeting concerned about the fence separating his property from the sports field. The fence is unstable with barbed wire within it, in addition to ivy coming through the panels and was seeking advice on how to clear this up. Cllr. Knott agreed to contact the Sports Club.

27. **COUNTY COUNCILLOR'S REPORT**

- No report received

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28. **DISTRICT COUNCILLOR'S REPORT**

- All recent information had been received and noted.

29. **PARISH HALL MATTERS:-**

- *Stone Wall* – Due to the wintery weather, the contractor was now four months behind schedule and would commence work in June 2018.
- *Community Facilities Grant – WODC* – Cllr. Lee was in the process of completing the grant form on behalf of the Parish Hall Management Committee. It was agreed that if the grant was unsuccessful, the Parish Council would consider funding the remaining 50 per cent of the costs towards the installation of two further bore holes. Three quotes had been obtained (One Planets Consultants, Oxford Renewables and Jackson) and it was unanimously agreed to ask One Planets Consultants to undertake the work – the net cost would be £17,000.00 for the installation of two bore holes.
- *Ofgem – Site Audit of RHI Installations against the requirements of Renewable Heat Incentive Regulations 2011* – A site audit had been undertaken demonstrating anomalies with the readings. The written report was awaited.
- *Declaration of Trust Document* – Cllrs. Knott and Butler signed the document, witnessed by Cllr. Philip Shaw. Cllr. Lee would return the document to Knights Solicitors. Cllr. Lee was thanked for his work regarding this.

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30. CORRESPONDENCE:-

West Oxfordshire District Council:-

- *Local Plan Update* – The current consultation period on the Local Plan ends on 9th April. The Parish Council had no specific comments to make. An email from Cllr. Jeff Haine, WODC Cabinet Member for Strategic Planning had been received, asking Parish Councils whether they would be interested in training regarding developer funding – it was agreed that this would be useful and the clerk will reply.
- *Council efficiency balances the books* – WODC has produced a balanced budget for the year ahead. It will protect services and maintain grants to the voluntary sector as well as meeting future challenges, despite reductions in central Government funding. Noted.

Oxfordshire County Council:-

- *Snow Plough* – Cllr. Knott confirmed that she had received an anonymous £1,000.00 donation and was working towards further donations from local organisations. Further meetings had been arranged and Cllr. Knott would report back at the next meeting. It was agreed that the Parish Council would pay the snow plough driver £25.00 per hour. Maps would be drawn up prioritising the routes that needed clearing using the snow plough. Cllr. Knott was thanked for this work. County Cllr. Hilary Hibbert-Biles had also offered matched funding towards this.
- *Emergency Planning* – OCC had circulated information from Scottish & Southern Electricity Networks (SSEN) regarding the Resilient Communities Fund. This would be discussed further in April with the suggestion of applying for a generator socket.
- *Site Survey – A44* – A site visit has been arranged for next week regarding the installation of a pedestrian crossing on the A44 at Enstone.

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Other:-

- *Withdrawal Order* - The Department of Transport confirmed withdrawal of the proposed stopping up of highway at unmetalled road between the B4022 and Enstone Airfield South of Apple Pie Wood, Little Tew. Noted.
- *Smaller Authorities Audit arrangements* – The clerk confirmed that Moore Stephens has been appointed as external auditor for the 2017/2018 financial year. Noted.
- *OALC – February Update* – The clerk confirmed that Enstone Parish Council's next election was to take place in May 2019.
- *Dispute Resolution in Oxfordshire* – Correspondence between a Councillor in Shropshire and the OALC had been received for information. Noted.
- *Oxfordshire Fire and Rescue Service Community Risk Management Action Plan 2018/2019* – This had been circulated to all members. Noted.
- *Thames Valley Police* – The Hidden Harm Campaign Phase Two had been circulated to all members. Noted.
- *Society of Local Councils* – The latest newsletter had been circulated to all members. Noted.
- *Confirm meeting for June* – It was agreed to hold the meeting on 28th June. Noted.

31. **Planning Applications:-**

- **Stone Farm, Lidstone, 18/00658/FUL** – Change of use to equestrian use, including the conversion of an existing agricultural barn to equestrian use, erection of horse walker and construction of ménage. *No objection*
- **Land West of Enstone Manor Farm, Oxford Road, Enstone, 18/00673/S73** – Variation of condition 2 of Planning permission 17/00485/FUL to allow the development to be carried out in accordance with the plan(s) accompanying this application deposited 2.3.2018. *No objection*
- **Abbey Farm, Gagingwell, 18/00851/LBC & 18/00848/FUL** – Conversion of barn to dwelling (to allow changes and incorporation of a further bay of the single storey stable building into a dwelling). Internal and external alterations to convert barn to dwelling (to allow changes and incorporation of a further bay of the single storey stable building into the dwelling). *No objection*
- **Radford Farm, Radford, 18/00436/FUL** – Conversion of former shelter shed and blacksmith shop to holiday let. The proposed development will see alterations to the existing building in terms of a new access point as well as more windows installed. Please refer to the heritage, design and access statement 001. *No objection*
- **The Pigeon House, Chapel Lane, 17/02354/FUL - Erection of timber fence behind an existing stone boundary wall to a height of 1.8 metres** – *This planning application had been withdrawn but it was noted that a fence had recently been erected without planning permission. It was agreed that the clerk would contact WODC concerning this.*

Enforcement Reference:-

- **Westbury Farm, Little Tew Road, Church Enstone, 18/00048/PENF** – Alleged unauthorized access onto a classified road – *Enforcement Team at West Oxfordshire District Council investigating this*

Decisions Received:-

- **Old Monts, Church Enstone, 17/03461/LBC** – Alterations and erection of single & two storey rear extensions to dwelling, erection of first floor garage - *Refused*

32. **FINANCE:-**

a) *To agree the following accounts for payment:-*

Santander:-

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|---------------------------------------------------|---------|
| • Mrs Beth Sinclair | £623.19 |
| • NEST Pension Scheme – 1 % employer contribution | £5.55 |
| • WODC, loan | £573.61 |
| • OALC, annual subscription | £235.74 |
| • Community First Oxfordshire | £55.00 |
| • R & B Maintenance, cleaning of bus shelters | £48.00 |

33. **Dates of Next Meetings:-**

- Thursday 26th April 7.15 pm
- **Thursday 17th May – Annual Parish Meeting 7.15 pm**
- Thursday 24th May Annual Council Meeting & Parish Meeting 7.15 pm

There being no further business the meeting ended at 8.30 pm.