

DRAFT MINUTES

ENSTONE PARISH COUNCIL

A Meeting of the Council was held in Enstone Parish Hall on
Thursday 28th June 2018 at 7.15 pm

PRESENT: Parish Councillors N. Knott (Chair), P. Butler, C. Glendinning, M. Ivings,
T. Gilbert and two residents.

APOLOGIES: Cllrs. P. Shaw, P. Johnson, R. Parker, A. Lee, D. Robottom, District Cllr.
Andrew Beaney & County Cllr. Hilary Hibbert-Biles

IN ATTENDANCE: Mrs Beth Sinclair – Parish Clerk, Mr. Martin Cummings, Renault
Motorsport, Mr. David Einig and Mr. Anthony Kirkwood (OCC)

Cllr. Knott welcomed everyone to the meeting.

56. **DECLARATIONS OF INTEREST:-**

Cllr. Knott declared an interest in Item 10 (Planning Applications – Markham Farms)

Cllr. Gilbert declared an interest towards the end of the meeting, in Item 10 (Planning
Applications – Markham Farms and Enstone Flying Club).

57. **MINUTES OF THE PREVIOUS MEETINGS:-**

- The minutes of the Annual Council Meeting & Parish Council Meeting held on
Thursday 24th May 2018, having been previously circulated were taken as read,
agreed and signed.

58. **MATTERS ARISING:**

- **Painting of second bus shelter** – Ongoing
- **Dangerous parking & reinstatement of white lines** – Ongoing
- **Overgrown footpath at Cleveley** – Ongoing
- **Soho Farmhouse** – Cllr. Knott had spoken to Mr. Ergatoudis at Soho Farmhouse
regarding the lorries travelling from Sarsden Quarry to Soho, via the Lidstone Road.
Mr. Ergatoudis would ensure that all lorries would travel along the A44. Noted.
- **Breach of planning at Enstone Airfield** – Mr. Philip Shaw from WODC had visited the
area and no concerns were raised. Noted. **IS THIS CORRECT NIKKI?**
- **Visit to Wild Boar** – awaiting date to visit. Ongoing
- **Recreational equipment** – on hold until decision from Judicial Review
- **Snow Plough, insurance** – ongoing
- **Teenagers drinking in playing fields** – no response from PCSO Chris Jones
- **Gravelling School car park** – no monies available from either the school or Enstone
Playing Fields Association to fund this. Noted.
- **GDPR** – ongoing – a few Councillors were using the new generic email address
- **Mullin Project** – ongoing. The “Issues” Meeting on 4th June had been cancelled.

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59. **PUBLIC DISCUSSION**

- The noticeboard outside the shop needed repair. Cllr. Gilbert agreed to see whether it could be repaired or whether it needed replacing.
- The 50 mph sign along the A44 from Chipping Norton towards Enstone had faded considerably and other sign posts were blocked by overgrowing vegetation. The clerk would report this to Highways.
- A flowering cherry tree on the A44, hit by a car several years ago, was showing signs of extensive decay at the tree base. It had been examined by Town and Country Trees. Cllr. Glendinning would report this to “Fix my Street”. Noted.

60. COUNTY COUNCILLOR’S REPORT

- None

11.

61. DISTRICT COUNCILLOR’S REPORT

- None

62. PARISH HALL MATTERS:-

- *Community Facilities Grant – WODC* – Cllr. Lee had previously reported that the request for a grant towards funding two additional bore holes had been received at WODC and that a decision was still awaited.
- *Ofgem – Site Audit of RHI Installations against the requirements of Renewable Heat Incentive Regulations 2011* – The written report had been received and action was required – the report had been forwarded to Cllr. Andrew Lee for his attention.
- *Coxs Lane* – Rebuild of the wall – this had now been completed and the Council agreed to pay the sum of £1,800.00 to Cambray & Co.

12.

63. CORRESPONDENCE:-

West Oxfordshire District Council:-

- *Gambling Act 2005 and Licensing Act 2003 Policy review consultations. These had been circulated. Noted.*
- *Rural project lands major grant award – noted*
- *Code of Conduct Training for Town & Parish Councils* – Cllrs. Butler & Knott will be attending on 19th July and Cllr. Glendinning on 13th September. Noted.
- *Planning Matters: Permission in Principle (PIP) and Technical Details Consent (TDC)* – An email from Phillip Shaw, Development Manager at WODC had been received outlining Governmental changes from 1st June 2018, regarding new means for developers to secure planning permission on land for developments of between one and nine houses. Developers can now apply to the District Council for PIP for housing development on a site and if this is granted, then they follow up with an application for TDC. The Government has given the District Council only five weeks to determine such applications and has shortened the timeframes for consultation with parishes from 21 days to 14 days. Noted.
- *Businesses benefit from new round of rate relief* – Noted
- *Preliminary consultation on the Oxfordshire Cotswolds Garden Village Area Action Plan* – This relates to a proposed planning application at Eynsham. Noted

Oxfordshire County Council:-

- *Oxfordshire CC and Cherwell DC joint working proposal* – The two Councils are considering a proposal to form a new joint working arrangement to improve services and reduce costs under a Section 113 agreement. Noted.
- *Road Safety – Enstone* – Mr. Anthony Kirkwood from the Traffic & Road Safety Team at Oxfordshire County Council was welcomed to the meeting to discuss road safety, particularly during school drop off times, along the A44. As discussed at last month's meeting, traffic lights and/or a roundabout at the junction of Worths Garage would be too expensive and Oxon CC does not have the budget to support this. A pedestrian crossing where the existing beacons are, using S106 monies from the Mullin Project, should it be approved, would be a possibility but evidence is required for the County Council that this was required.
- More volunteers are needed to help with the speed checks. Without these, the evidence for Oxfordshire CC cannot be obtained. Cllr. Butler agreed to talk to the parents at Enstone School explaining the situation and asking for volunteers. The parent who attended the meeting agreed to help set up a meeting with the school and parents to discuss a way forward.
- *Mr. Kirkwood was thanked for attending the meeting.*
- *Speedwatch – June* – Disappointingly, no-one had responded to the request in Ensign to help with the speedwatch checks and because of this, further checks may not be possible to organise. The Parish Council receives many complaints about speeding but no volunteers are offering to help with the speed checks.

Other:-

- *Renault Motorsport* – Mr. Martin Cummings attended the meeting to update the Parish Council with regards to work taking place at the site. Mr. Cummings had also visited several Parish Councils within the area. Staff levels were currently 640 and the Team was 22 points ahead of McLaren. The major work involving heavy machinery had now been completed and no other projects were planned. The remaining works would take a further 6-8 months to complete and these were within existing structures at the site, including an extension to the existing team room to reduce vehicle movements. There is a significant amount of stone, soil and concrete at the site and should this increase, a planning application would be required for it to be taken off site and be recycled. The company closes down completely between 6th August to 19th August.

Mr. Cummings will keep the Council informed regarding the large vehicular movements and to ensure that they are in keeping with the Traffic Management Plan. Mr. Cummings would also see if any employees could volunteer to help with speed checks at Enstone which are particularly needed between 7.30 am to 8.30 am. Mr. Cummings was thanked for attending the meeting.

- *Bunds Update* – This item was discussed under Planning Applications, Markham Farm.
- *Boundary between Spinneys/Braybrooke Close and the Paddocks.* An email had been received from Cllr. Robottom concerning houses in the Paddocks extending their borders into the passageway between the Paddocks and Spinneys/Braybrooke Close. The plans that Persimmon sent to WODC demonstrate this passageway but

the plans at Land Registry do not. The passage was kept to allow residents to cut and tend to vegetation. The clerk would contact DC Andrew Beaney concerning this.

- *Seat* – Cleveley Road. It has been reported that the seat at the A44 end of Cleveley Road has a slat missing – Cllr. Glendinning agreed to contact a local carpenter regarding the repair of this.
- *OALC* – The May Update had been circulated. The Council sent apologies for the AGM on 2nd July. The next Planning Training was to take place on 15th November and Cllr. Glendinning agreed to attend this. The clerk would book this.
- *Funding for Victims of Abuse* – it was agreed not to donate to this Charity this year but to donate to local organisations.
- *Parish Transport Representatives Meeting* – the Council had sent its apologies for the meeting on 4th June – the minutes from the previous meeting had been circulated to all members. Noted.
- *Car Theft* – Church Enstone. A resident had reported that her car had been broken into between 5.00 pm and 5.30 pm when the spare tyre had been stolen. The clerk had advised her to circulate this on the website and Facebook page. Noted.

64. **Planning Applications:-**

- **MW.0043/18, Markham Farms, Enstone.** Cllr. Peter Butler took over as Chair as Cllr. Knott had declared an interest in this planning application - *Permission to regularise the use of the land adjacent to Enstone Shooting School, Enstone. On 12th May 2016 planning permission MW.0160/15 was granted for the importation and processing of material on land at Enstone Shooting Range, Enstone for placement on the permitted bunds, as per planning permission 14/1178/P/FP at Enstone Airfield. Currently, the area occupied as part of this permission exceeds the actual area permitted. Based on this, permission is sought to regularise the use of this land to allow it to be used in conjunction with the above permission. This includes the importation and processing of inert waste, stockpiling of material, site office and welfare facilities at land located on the road through Enstone.*
- Mr. David Einig attended the meeting to update the Council with regards to this planning application. He explained that the Environment Agency had requested alterations to the existing permit as the guidelines had changed.
- Mr. Einig felt that Cllr. Gilbert should declare an interest in this planning application, as the continued internal politics on site between Cllr. Gilbert and Mr. Markham, were causing difficulties for Mr. Einig who had been contracted to undertake the building of the bunds. Mr. Einig has no intention for the area to become a recycling plant and the delays had been caused due to this planning application and for a decision to be made.
- Cllr. Gilbert does not own any of the land at Enstone Airfield. He had previously sought advice from WODC regarding this and was informed that he did not need to declare an interest. However, it was agreed that in the best interest of the Parish that he was representing, he would declare an interest in this item at this meeting and at future meetings – he would be able to discuss the application but not vote.

- There was not a quorum, but the remaining three Councillors had no objection to the planning application and the clerk would respond to the County Council regarding this.
- Mr. Einig agreed to continue attending the Parish Council meetings on a quarterly basis and was thanked for attending.
- **CO/2242/2018, Planning Statutory Review, Land South of Oxford Road, Enstone.** WODC was challenging the Appeal Decision by way of Judicial Review and had circulated the claim form to the court for information. Noted.
16.
- **18/01841/FUL, Enstone Flying Club, Enstone.** Erection of hangar. *No objection*

17. 65. Finance:-

18. a. *To agree the following accounts for payment:-*

19. *Santander Account (normal parish account):-*

- | | |
|---------------------------------|---------|
| • Mrs Beth Sinclair | £693.08 |
| • NEST Pension Scheme | £11.63 |
| • Complete Weed Control | £264.00 |
| • Barclays Account, HMRC rebate | £279.00 |

21.

22. *Received:-*

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| • Oxfordshire County Council, grass cutting grant | £1,023.77 |
| • Mrs Beth Sinclair (employee pension contributions) | £17.80 |
| • HMRC, VAT rebate 2017/2018 | £598.27 |
| • OALC, reimbursement training course | £48.00 |
| • Enstone Church, contribution towards grass cutting | £250.00 |

b. *Electronic Banking*

- Santander had sent four sets of codes for online banking, all of which were for viewing purposes only and no payments were able to be made. The clerk had written a letter of complaint to Santander regarding this. Noted.

26.

66. **Dates of Next Meetings:-**

- Thursday 26th July 7.15 pm
- Thursday 30th August 7.15 pm

There being no further business the meeting ended at 8.45 pm