

DRAFT MINUTES

ENSTONE PARISH COUNCIL

A Meeting of the Council was held in Enstone Parish Hall on
Thursday 24th January 2019 at 7.15 pm

PRESENT: Parish Councillors N. Knott (Chair), C. Glendinning, P. Shaw, A. Lee,
D. Robottom, P. Johnson and seven members of the public.
APOLOGIES: Cllrs. T. Gilbert, R. Parker, M. Ivings, P. Butler and County Cllr. Hilary
Hibbert-Biles
IN ATTENDANCE: Mrs Beth Sinclair – Parish Clerk

Cllr. Knott welcomed everyone to the meeting.

133. **DECLARATIONS OF INTEREST:-**

- There were no declarations of interest to be declared.

134. **MINUTES OF THE PREVIOUS MEETING:-**

- The minutes of the Parish Council Meetings held on Monday 17th December 2018, having been previously circulated were taken as read, agreed and signed.

PLANNING APPLICATION:-

- **The Driving Centre, Enstone, 18/03319/OUT** – The Mullin Project –
*Construction of museum building, show lane building. Corporate hospitality
Building, energy centre/store building, workshop building. Formation of car exercise
road. Construction of 28 holiday lodges. Formation of landscaped grounds. Associated
site services and external works.*
- Following the meeting held in December, further discussion took place regarding this planning application. Three reports have since been prepared, finalised and agreed by the Parish Council and forwarded to the Planning Department at WODC and also to the Oxfordshire County Council, with regards to the S106 monies. The first report details the views of residents, the second report details the views of Enstone Parish Council and the third report details the wish list from Enstone Parish Council regarding improvements to Highways with a proportion of the S106 monies, should the application be approved. A copy of each report is attached to these minutes and is also on the parish website.

135. **MATTERS ARISING:-**

- **Breach of planning at Enstone Airfield** – WODC is awaiting the Lawful Development Certificate.
- **Litter Bins** – Ongoing, DC Andrew Beaney.
- **ABN Health & Safety Report** – Cllr. Shaw had contacted ABN twice concerning the noise levels. Ongoing.
- **Renault** – A site visit has been arranged for Monday 28th January.
- **Noticeboards** – Repair to the right hand side of the noticeboard is still required.
- **New entrance at site of old quarry** – DC Andrew Beaney investigating this further.
- **Overgrown Leylandii at Zuhela Mansion** – the Clerk had received a 'phone call from a contractor on behalf of the residents concerning the overgrown Leylandii.
- **GDPR** – Cllr. Robottom had summarised the privacy notice but work was still required with this.

- **Highways work** – A list had been sent to County Cllr. Hilary Hibbert-Biles, following December’s meeting. It was noted that the granite sets had been retarmacked but looked most unsightly – the clerk would contact OCC regarding this.

136. **PUBLIC DISCUSSION**

- *Sewerage Leak* - Cllr. Knott reported that a further severe sewerage leak had occurred at the driveway to Heythrop Park today, similar to last year – it is the main sewerage pipe coming from the pumping station. Thames Water was currently dealing with this. Cllr. Knott reported that no replies to several emails sent to Thames Water and the Environment Department at WODC had been received. It was agreed that the clerk would send a further email and that a formal complaint would ensue, should no response be received.
- *ABN Lorries* – the Chair had received an email from a resident concerned about ABN lorry drivers driving on the wrong side of the road along the B4022 – the clerk would contact ABN concerning this. Noted
- *Tew Crossroads* – it was reported that the road from the Tew Crossroads to the Enstone Airfield Entrance was deteriorating badly (B4030) – the clerk would report this to Highways.
- *Litter Picking Campaign* – Cllr. Glendinning queried whether or not ABN would arrange to undertake litter picking around Enstone, as previously discussed. The clerk would contact ABN concerning this.

137. **COUNTY COUNCILLOR’S REPORT**

- There were no additional updates to report.

138. **DISTRICT COUNCILLOR’S REPORT**

- There were no additional updates to report.

139. **PARISH HALL MATTERS:-**

- One Planet Consultants Ltd. has gone into liquidation. Cllr. Lee confirmed that the grant monies from WODC will still be honoured.
- The clerk had received a request from the Salvation Army to store a recycling box at the hall. This would generate income for the Parish Hall – the Enstone Parish Hall Management Committee will discuss this.

140. **CORRESPONDENCE:-**

West Oxfordshire District Council:-

- *Meeting date for clerks* – Mr. Keith Butler, Monitoring Officer at WODC, has arranged a workshop for clerks in relation to the Parish Council elections in May. This has been arranged for Thursday 7th February and the clerk will attend.
- *Meeting with Towns & Parishes* – A meeting has been arranged on Thursday 7th March for Councillors and clerks – Cllr. Knott confirmed that she will attend.
- *Homesekers urged to keep their details updated* - Residents who are registered with the Homeseeker Plus housing service are being reminded to keep their details updated in a bid to ensure their needs are met. Noted
- *New garden waste collections* – letters will shortly be sent out to all residents regarding garden waste collections for the 2019/2020 financial year. Noted.
- *Green light for new artificial pitch at Chipping Norton* – The multi-use games area will receive a major upgrade after contractors were appointed to install an artificial turf pitch. The new sand dressed pitch will replace the existing Tarmac surface, which

has reached the end of its life, and will meet the growing and more varied needs of residents. Noted.

Oxfordshire County Council:-

- *Traffic Calming* – The report from Mr. James Wright is awaited.
- *Temporary Traffic Regulation Notice* – There will be a temporary road closure at Lidstone from 18th February until 22nd February in order to facilitate the lining of existing single span masonry culvert. Noted.

Other:-

- *DevComms – Glyme Valley Village* – An email had been circulated to all members of the Parish Council from Mr. Paul Vicary, Director of DevComms, concerning the recent public consultation feedback. It was agreed that this would be discussed once the planning application is received by WODC. Noted.
- *Draft proposed changes to Chipping Norton School's admission rules for 2020/2021* – These changes had been forwarded to all members. Noted.
- *May 2019 Meeting Date* – The Council confirmed that it would hold its Annual Council meeting on Thursday 9th May at 7.00 pm, to be followed by the Annual Parish Meeting at 7.30 pm. The clerk would send out invitations regarding the Annual Parish Meeting.

141. **Planning Application:-**

- **The Driving Centre, Enstone, 18/03319/OUT** – The Mullin Project – *Construction of museum building, show lane building. Corporate hospitality building, energy centre/ store building, workshop building. Formation of car exercise road. Construction of 28 holiday lodges. Formation of landscaped grounds. Associated site services and external works.* Discussed at the beginning of the meeting.

Decisions Received:-

- **1 Bank Cottages, Oxford Road, Enstone, 18/03196/LBC** – Refurbishment & alterations to include replacement of glazed canopy - *APPROVED*
- **Crown Inn, Church Enstone, 18/03183/LBC** – Internal alterations to provide ancillary guest bedrooms - *APPROVED*
- **Willowbrook, Radford, 18/02855/HHD** – Demolition of existing outbuilding and erection of timber car port extension (Retrospective) - *APPROVED*
- **The Knoll, Oxford Road, Enstone, 18/02948/FUL** – Removal of existing garages and erection of new two storey dwelling with associated parking - *APPROVED*
- **Charlotte Cottage, Radford, 18/03151/FUL** – Change of use of land to domestic garden (Retrospective) – *APPROVED*

142. **Finance:-**

a. *To agree the following accounts for payment:-
Santander Account (normal parish account):-*

- | | |
|----------------------------|---------|
| • Mrs Beth Sinclair | £591.87 |
| • NEST Pension Scheme (er) | £11.63 |
| • NEST Pension Scheme (ee) | £13.95 |
| • Enstone Parish Hall | £67.50 |

Received:-

- | | |
|---|--------|
| • Mrs Beth Sinclair (pension contributions) | £27.90 |
|---|--------|

b) *Statement of Affairs to 31st December 2018* – with the absence of Cllr. P. Butler, it was agreed to postpone this item to February's meeting.

c) *Internet Banking* – it was agreed that Cllr. Knott and Glendinning and the clerk would arrange a meeting to Santander in Witney to try and finalise the internet banking arrangements.

143. **Dates of Next Meetings:–**

- Thursday 28th February 7.15 pm
- Thursday 28th March 7.15 pm

There being no further business the meeting ended at 8.50 pm.

Attached:-

Three reports concerning The Mullin Project