

DRAFT MINUTES

ENSTONE PARISH COUNCIL

A Meeting of the Council was held in Enstone Parish Hall on Thursday 25th April 2019 at 7.45 pm following the Planning Meeting

PRESENT: Parish Councillors N. Knott (Chair), C. Glendinning, P. Shaw, P. Johnson, R. Parker, D. Robottom, T. Gilbert, M. Ivings, DC Andrew Beaney and five members of the public

APOLOGIES: Cllr. A. Lee & CC Hilary Hibbert-Biles

IN ATTENDANCE: Mrs Beth Sinclair – Parish Clerk

Cllr. Knott welcomed everyone to the meeting.

Mr. Peter Butler had tendered his resignation on 11th April which Cllr. Knott had accepted. Mr. Butler was thanked for all his hard work and commitment as Enstone Parish Councillor.

166. **DECLARATIONS OF INTEREST:-**

- Cllr. Knott declared an interest in item 10 – Planning Applications (Land South of Oxford Road, Oxford Road, Enstone).

167. **MINUTES OF THE PREVIOUS MEETING:-**

- The minutes of the Parish Council Meeting held on Thursday 28th March 2019 were not signed as Mr. Paul Baker had questioned Cllr. Knott at that meeting concerning trees she had planted along the Lidstone Road, why she had left a gap and whether or not she was going to build houses. It was agreed that the minutes would be re-done to include this information. Mr. Baker questioned Cllr. Knott again regarding the trees and development. Cllr. Knott's response was that she has no current plans to have any building development undertaken at Litchfield Farm. Cllr. Knott also explained that over the past twenty years, the field in question had been offered for low cost housing and a car park. She also stated that she would like to be able to run the sheep down the trees and into the paddock on the other side of the road in order to avoid running the sheep down the road, as is the normal practise.

168. **MATTERS ARISING:-**

- **Breach of planning at Enstone Airfield** – The enforcement team at WODC had undertaken another site visit that included inspection of the bunds. There also appear to be additional aircraft hangars. The inspection is ongoing.
- **GDPR** – Rachel Hunt had emailed the Council explaining that there is no legal requirement for a local council to have an email disclaimer or link to the privacy policy. The clerk will ask OALC for further advice on this. Ongoing
- **Noticeboards** – Cllr. Gilbert had obtained a quote for repair to the noticeboard at a cost of £300.00. A quote for a new board had cost the PHMC circa £1,000.00. Cllr. Gilbert explained that it had proved very difficult to obtain quotes and it was, therefore, agreed to accept the £300.00 as it was becoming an urgent matter. DC Andrew Beaney confirmed that neighbouring Parish Councils do not seek additional quotes for work totalling £500.00 and under. Cllr. Gilbert was thanked for his work on this. The repair will be carried out within the next month.
- **Erection of agricultural barn A44** – Cllr. Knott has emailed the Planning Department with a photograph and map showing its location, querying whether planning permission had been obtained. WODC confirmed that planning permission had been obtained.
- **New entrance at site of old quarry** – DC Andrew Beaney confirmed that the Enforcement Team at WODC was investigating this.

- **Soho – clay shooting** – DC Andrew Beaney will investigate this further as to whether or not a licence has been obtained.
- **Thames Water** – The results of the tests of the drains are still awaited.
- **Recycled bench** – No residents had suggested a possible place for a bench and it was agreed not to investigate this any further.
- **Grass Cutting** – The clerk is awaiting a response from Enstone Parochial Church Council regarding a financial contribution towards grass cutting.
- **The Planks** – repair to the planks – ongoing
- **Rose Cottage, Church Enstone** – This was a matter between the resident and WODC. Noted.

169. PUBLIC DISCUSSION

- ❖ *Building work behind Enstone Shop* – Cllr. Knott explained that there were difficulties with diggers parking alongside the shop and using the verge. It was suggested whether the one way system could be revoked during the building work. It was agreed that the clerk would contact Highways and obtain the Constructive Management Plan from the WODC planning portal, to see what had been agreed.
- ❖ *Strips along the A44* – A resident attended the meeting concerned about the speed strips but it was emphasized that these were for five days and the strips had already been removed.
- ❖ *Difficulties for wheelchair users/prams/buggies Coxs Lane* – A resident had contacted Cllr. Robottom with concerns over the high kerbs along Coxs Lane. The clerk would contact Highways concerning this. It was particularly difficult to navigate a wheelchair from the Village Shop to the Sports Field.
- ❖ *Barnmead Planning Application* – Mr. Peter Butler requested members of Enstone PC to refer to their *Good Council Guide* books and asked how the Parish Council ensured that all residents' views were heard, as the Parish Council needed to represent the whole community. At the planning meeting regarding Barnmead, circa 1,500 residents did not attend the planning meeting, so how does the PC know their views; whether or not they support the application? It is important that the PC is not unreasonably influenced.
 - i. Cllr. Knott explained that all residents received the invitation to attend the planning meeting, as it was advertised in the Ensign magazine which is distributed to every household.
 - ii. Cllr. Robottom felt that this was a valid point and explained that he had asked many people in the parish, all of whom were opposed to the application.
 - iii. Cllr. Knott explained that many residents had spoken to her and no-one was in favour of the application. In addition, she had been to The Crown Inn for a meal during which time a lot of residents had approached her regarding the application.
 - iv. The residents of Church Enstone had produced its own petition.
 - v. Cllr. Ivings had also spoken to residents who were against the application and she had helped them reassess their ideas as she would prefer this development to that of a two or three storey development.
 - vi. DC Andrew Beaney explained that the District Council advertises all its meetings on the website, inviting people to attend planning meetings at WODC and then it is up to the public whether or not they attend.

- vii. Mr. Butler agreed that there was no simple answer but suggested that the PC creates a survey for these proposed developments. Cllr. Robottom also suggested this idea but Cllr. Shaw stated that the PC would need to know who is voting.
- ❖ *Barnmead Planning Application* – Mr. Peter Butler explained that he was unclear as to what the decision of the PC was with regards to the application.
 - a. Cllr. Knott felt that the proposed application would be far better placed in a Town.
 - b. Cllrs. Knott, Robottom, Glendinning, Gilbert, Johnson and Shaw all objected to the application. Cllrs. Ivings and Parker both abstained.
 - c. DC Andrew Beaney explained that the Parish Council does not need to vote but that what matters is its response regarding policies and local issues that the WODC is unaware of.
 - d. Cllr. Robottom recognises that there is a need within the parish for low cost housing development, rather than retirement homes.

Mr. Peter Butler, Mr. Paul Vicary and Mr. Tim Martin left the meeting at this point.

170. COUNTY COUNCILLOR'S REPORT

- No report had been received.

171. DISTRICT COUNCILLOR'S REPORT

- DC Andrew Beaney's role as District Cllr. was up for re-election on 2nd May. Noted.

172. PARISH HALL MATTERS:-

- The invoice from One Planets Ltd. was still awaited but the company had gone into liquidation. Without this invoice, the grant from WODC cannot be redeemed.
Ongoing
- It was noted that Mr. Rosewarne had resigned from his role as bookings manager and the clerk would thank him for his hard work with this.

173. CORRESPONDENCE:-

West Oxfordshire District Council:-

- *Annual Monitoring Report 2017/2018* – This had been circulated to all members. Noted.

Oxfordshire County Council:-

- *2019 Community Emergency Planning Survey* – this was updated and will be forwarded to Oxfordshire County Council.
- *Speed & Volume Data following speed strips along the A44* – Cllr. Robottom agreed to look at the data, for discussion at the next meeting.

Other:-

- **OALC March update** – This had been circulated to all members. Noted.
- **Meeting with Southern Electric** – A resident and Mr. Butler had attended a meeting with SSE to discuss the ongoing frustrations with power cuts within Enstone. SSE would be investigating this further.
- **The Shooting School/Bunds** – Mr. Einig had gone into liquidation and this matter would be discussed further between Oxfordshire County Council and the Environment Agency.
- **Litter Picking Campaign** – Cllr. Knott thanked Cllr. Shaw for all his hard work with regards to the recent litter picking campaign and to Cllr. Glendinning for obtaining the

equipment. Twenty volunteers had also helped and photographs were on the parish website. Cllr. Shaw will put an article in the Ensign magazine.

- **Funding to support adults with a physical disability** – Although one member of the parish received help with this Charity, it was agreed not to donate as the Charity was not based within the Parish. The clerk would respond. Noted.
- **Gypsies** – Cllr. Knott explained that Heythrop Parish Council had contacted her over the Easter Bank Holiday weekend, asking for help with regards to gypsies that had camped on its land. The situation had now been resolved. Noted.
- **Clerk's Overtime** – The clerk explained that she had worked 25 extra hours throughout April and Cllr. Gilbert suggested that during periods where there is extra workload, that the Parish Council pays the clerk at the end of each month. This was unanimously agreed.

174. **Planning Applications:-**

- **Barnmead, Church Enstone, 19/00500/OUT** – *Outline Planning Application for Retirement Dwellings, Community Building and Communal Recreational Facilities; Access Roads and Pedestrian/cycle links; hard and soft landscaping; foul and surface water drainage systems; and other works.* A planning meeting had been held at 6.30 pm on 25th April and the report of this meeting had been minuted separately.
- **Glyme Bank, Lidstone, 19/01066/FUL** – *Erection of dwelling and garages ancillary to Glyme Bank.* Concern was raised regarding the creep effect at this site and it was agreed that this concern would be raised with the planning department. Noted.
- **Land South of Oxford Road, Oxford Road, Enstone, 19/00991/RES** – *Erection of 29 dwellings along with the associated infrastructure.* It was agreed to invite residents to a planning meeting, via the Ensign magazine, on Thursday 23rd May at 6.30 pm at St. Kenelm's Church, Enstone. The paperwork was passed to Cllr. Shaw. The hall cannot be used due to the European Elections taking place and the hall was being used as a Polling Station.

As Cllr. Knott had declared an interest in this planning application, DC Andrew Beaney advised the Parish Council to appoint a temporary Vice-Chair until the new Council comes into place on 7th May. Cllr. Shaw proposed Cllr. Johnson for this role and this was seconded by Cllr. Robottom. The remaining members voted unanimously to appoint Cllr. Johnson as Vice Chair until the Annual Council Meeting. Cllr. Johnson was thanked for this.

Decisions Received:-

- **The Mullin Project** – DC Andrew Beaney explained that this planning application will be discussed further with the Lowlands & Uplands Planning Committees at WODC on Tuesday 4th June at 2.00 pm. Noted.

175. **Finance:-**

a. *To agree the following accounts for payment:-
Santander Account (normal parish account):-*

• Mrs Beth Sinclair	£631.14
• NEST Pension Scheme (er)	£17.44
• NEST Pension Scheme (ee)	£29.06
• WODC, loan	£573.61
• Wessex Woodland Mgt Ltd	£216.00
• Enstone Parish Hall	£40.50
• Ensign Contribution	£350.00
• Oxfordshire County Council	£260.00

Received:-

- WODC, 1st precept
- £12,011.50

- b) *Moore Stephens – Annual Governance Statement for the 2018/2019 accounts* – These were checked and signed by Cllr. N. Knott.
- c) *The Statement of Affairs to 31st March 2019* – All members had received a copy of the Statement of Affairs to 31st March 2019 and a copy of the accounts for 2018/2019. The Statement of Affairs were check and signed by Cllrs. N. Knott & P. Shaw.

176. **Dates of Next Meetings:–**

- Thursday 9th May – 7.00 pm – Annual Council Meeting, to be followed by the Annual Parish Meeting at 7.30 pm
- Thursday 23rd May 6.30 pm – Planning Meeting at St. Kenelm’s Church, Church Enstone, to be followed by the Parish Council Meeting
- Thursday 27th June at Enstone Parish Hall

There being no further business the meeting ended at 9.15 pm