

DRAFT MINUTES

ENSTONE PARISH COUNCIL

A Meeting of the Council was held in Enstone Parish Hall on
Monday 12th December 2016 at 7.15 pm

PRESENT: Parish Councillors N. Knott (Chair), A. Lee, T. Gilbert, C. Glendinning, D. Robottom, P. Johnson, R. Parker, P. Butler, District Cllr. Andrew Beaney, County Cllr. Hilary Hibbert-Biles and seven members of the public

APOLOGIES Cllrs. M. Ivings and P. Shaw

IN ATTENDANCE Mrs. B. Sinclair (clerk), PCSO Chris Jones, Mr. M. Cummings from Renault Motorsport Ltd and Mr. N. Carr from Rosconn Group.

137. DECLARATIONS OF INTEREST:-

- Cllr. Parker declared an interest in Item No. 10 (Planning Applications, Abbey Farm).
- Cllr. Knott declared an interest in Item No. 10, Stone Farm.
- Cllr. Glendinning declared an interest in Item 11, Finance, Webmaster fees

138. MINUTES OF THE PREVIOUS MEETINGS:-

The minutes of the Parish Council meeting held on 24th November 2016, having been previously circulated were taken as read, agreed and signed.

PCSO CHRIS JONES – TRAFFIC CALMING MEASURES:-

PCSO Chris Jones was welcomed to the meeting to discuss traffic calming measures. PCSO Chris Jones explained that speeding had been a problem for at least ten years in Enstone. The surveys undertaken tended to produce results where those caught speeding were low in numbers. PCSO Jones suggested that the best way forward would be to set up a Community Speedwatch Scheme and to work together on this with members of the Parish Council and residents. This would entail purchasing a static camera and PCSO Chris Jones would forward the information regarding this onto the clerk. Vehicles caught speeding would receive an official warning letter if caught speeding using this static camera – the main areas of concern are the Great Tew Road, Worths Garage, the A44 through Enstone and Church Enstone. It was known that Gagingwell was also a problem area but it was too unsafe for police to monitor this road. The Community Speedwatch Scheme would be discussed at the next meeting once the information had been received from PCSO Chris Jones.

MR MARTIN CUMMINGS, OPERATIONS DIRECTOR AT RENAULT MOTORSPORT & DIRECTOR FROM MODE, TRANSPORT PLANNING DEPARTMENT AT LOMBARD HOUSE, BIRMINGHAM

- Mr. Cummings returned following the report from Mode (Mode Transport Planning) concerning the analysis based on the impact of the existing Renault site traffic on the surrounding local highway network. The report outlined the methodology of the assessment and summarised the percentage impact of traffic along the following link roads:-
 - (a) Local road (north of the Renault access junction)
 - (b) Local road (south of the Renault access junction)
 - (c) The B4030, Enstone Road (east of crossroad junction)
 - (d) The B4030 (through Gagingwell)

- To summarise, the report concluded that the local road network was operating at approximately 25 % of its capacity. Over 83 % of vehicles driving eastwards and 74 % heading westwards were speeding.
- Cllr. Butler explained that the concern of the Parish Council and PCSO Chris Jones was not the volume but the pace of traffic and ensuing safety issues. Cllr. Butler felt that there was a potential solution, with help from Renault, to have traffic calming measures installed in Gagingwell.
- Mr. Cummings recognised that there was a problem with speeding and would be willing to discuss this further with the Parish Council, PCSO Chris Jones and Highways Department.
- The Traffic Survey was also to be submitted to the Highways Department.
- It was agreed that Cllr. Butler would liaise with Mr. Cummings concerning the way forward.

STONE FARM, LIDSTONE 16/02695/FUL

Several residents from Lidstone attended the meeting concerned that following the closing date for this planning application in September, a further sixteen documents had been received by the Planning Department which had not been forwarded to the Parish Council. The documents included a report from Mr. Rashid Bbosa, Transport Engineer at Oxfordshire County Council, who had no objection, subject to conditions, with the planning application. This was discussed in great detail and it was agreed to write a further letter to Mr. Michael Kemp, Planning Officer, unanimously opposing the planning application with regards to the danger of the Lidstone Road with the proposed increase in traffic and the additional lighting in such a rural area. Cllr. Butler and Mr. James Moore, a resident in Lidstone, would also attend the Uplands Planning Committee on Tuesday 3rd January 2017. The letter would invite Mr. Bbosa to attend a site visit to see Lidstone Road and how dangerous it has become.

ROSCONN GROUP, LAND TO THE SOUTH OF OXFORD ROAD, ENSTONE

Mr. Nick Carr, Operations Director and Mr. Daniel Hatcher, Planning Director for Rosconn Strategic Land based in Stratford-upon-Avon, attended the meeting regarding a proposed planning application for a mixture of open market and affordable homes on land south of the Oxford Road in Enstone. Full details had been circulated to all members prior to the meeting. The Parish Council and residents from neighbouring properties of the proposed site explained why the plan was totally unsuitable:-

- (i) Access to the proposed site was perilously close to one of the most dangerous junctions in West Oxfordshire. PCSO Chris Jones endorsed this concern explaining that vehicles travelling from the Bicester Road would be concentrating on the staggered crossroads and not the proposed new access which would be a major threat to traffic safety.
- (ii) There was a huge flood risk as the site was full of natural springs – six properties along the Lidstone Road used these springs as their source of water. The site becomes a complete bog in the winter.
- (iii) The site was part of the Enstone marvels.
- (iv) With the proposed 35 properties, sewerage would also be of real concern as the site slopes down towards the River Glyme. How would the correct gradients and pipework work?
- (v) It was a totally unsuitable site and County Cllr. Hilary Hibbert-Biles confirmed that the proposed site was not allocated within the Local Plan.
- (vi) Access to the primary school would be dangerous and the school would not have any available spaces.

Mr. Carr thanked the Council for its feedback and explained that a questionnaire would be circulated to all residents in Enstone for their comments.

TREES, THE PADDOCKS

- Mr. Kevin O'Neill attended the meeting concerned about the height of the trees at the boundary of the Paddocks/Sports Club as they were swaying considerably in the recent windy weather. In addition, he was concerned that whoever owns the trees has a 'Duty of Care' to members of the public who may pass by, underneath or near to the trees e.g. spectators and players at the Sports Club. There was also the issue that when the trees are in full leaf, they block out the natural light from Mr. O'Neill's garden.
- Several residents had also raised concern regarding the trees.
- It was agreed that a site visit with a member of the Sports Club and Chair of the Parish Council would be organised in early January.
- A Tree Management Plan should then be put in place after consultation with tree management specialists.

139. MATTERS ARISING:

- **Parking at Cleveley** – ongoing
- **"Take Your Litter Home" signs** – the clerk would contact WODC for a quote.
- **Japanese Knotweed** – ongoing
- **Soho Farmhouse** – Ongoing. It was agreed to take this item off the agenda
- **Tew Crossroads Road Surface** – ongoing
- **Traffic Calming/Church Enstone** – ongoing
- **Emergency Plan** – no responses had been received following the report in the Ensign magazine. To put a further request in the February edition of Ensign
- **2nd Bus Shelter** – ongoing
- **Heythrop Park/ISSEE** – Awaiting Environmental Report regarding noise levels.
- **Felled Trees at Heythrop Park** – ongoing

140. PUBLIC DISCUSSION:-

- Cllr. Glendinning reported that she had pruned back the overgrown vegetation along the A44 by Crossways. It was agreed that the clerk would put an article into Ensign asking residents to prune back overhanging vegetation.
- Cllr. Rowbottom reported an increase in fly tipping at Fulwell. Noted.
- Cllr. Butler reported a problem with the proposed installation of superfast broadband at Church Enstone in that 15 – 20 houses had been excluded – there are two post codes for Church Enstone and those properties from the Crown Inn up and along Church Road had been excluded. County Cllr. Hibbert-Biles explained that the same problem had occurred in Kingham. It was agreed that Cllr. Butler and District Cllr. Andrew Beaney would take this forward with West Oxfordshire District Council.

141. COUNTY COUNCILLOR'S REPORT

- The budget for 2017/2018 was awaited.
- The new train line from Oxford to London had opened.

142. DISTRICT COUNCILLOR'S REPORT

- The dates for the collection of waste and recycling during the Christmas period had been circulated.

143. PARISH HALL MATTERS:-

- The Chair reported that completion of the hall had finally taken place on Friday 9th December. The Council was delighted and handed a gift to Cllr. Knott to thank her for all the tireless hard work involved with this.

- Cllrs. Knott and Lee signed the Land Registry TP1 form and the clerk would deliver this to Mr. John Dyakowski, Solicitor.
- An invoice for the electrical works, carried out in the spring, had been received – The Council agreed to this invoice being paid once the final amount was known. This would be paid at this meeting. The final bill totalled £1,272.00.

144. CORRESPONDENCE:-

West Oxfordshire District Council:

- *Good Practice of clearing up autumn leaves* – this had been circulated to all members

Oxfordshire County Council:-

- *Coxs Lane* – Cllr. Knott confirmed that the work along Coxs Lane would commence on Monday 23rd January for two weeks – the clerk would put this into the Ensign magazine.

Other:-

- **NALC** – the clerk confirmed that she had responded to the questionnaire regarding Parish Councillors being able to claim a Dependants Carers Allowance. Noted
- **Our Bus Bartons** – No residents had used the bus in order to attend Chipping Norton Health Centre for ‘flu vaccinations. The bus company was seeking the views of Enstone Parish Council as to whether to incorporate its route to include Enstone and Gagingwell – it was agreed that this was not necessary. The clerk to respond.
- **OALC, Training Programme & November’s update** – both documents had been circulated to all members and to let the clerk know if any members wished to attend any of the training sessions arranged for 2017.
- **Sue Ryder, Nettlebed Hospice** – an email had been circulated with regards to the request for a donation – it was agreed not to donate as it was not a local charity.
- **Community First Responder** – an email had been received from Mr. John Shortland, Community First Responder for South Central Ambulance Trust, seeking a donation towards an emergency kit. It was agreed to donate £50.00 towards this excellent cause.
- **Meeting Dates for 2017** – these were agreed and the clerk to circulate.

145. PLANNING APPLICATIONS:-

- **10 Cleveley Road, Enstone, 16/03843/FUL.** Conversion of garage and sub-division of house to create self-contained 1-bed unit. No objection
- **Enstone Poultry Farm, Banbury Rd, 16/03754/FUL.** Erection of a renewable energy biomass boiler and fuel store (retrospective). No objection
- **Abbey Farm, Gagingwell, 16/03966/LBC.** Conversion of barn to dwelling. No objection
- **Abbey Farm, Gagingwell, 16/0402/HHD.** Alterations to convert existing two dwellings into one, including erection of new entrance porch and link extension to existing outbuilding (to form part of main dwelling). No objection

Decisions Received:-

- None

146. **FINANCE:-**

a) *To agree the following accounts for payment:-*

Santander:-

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|-------------------------------------|---------|
| • Mrs Beth Sinclair | £605.71 |
| • Volunteer Link Up | £50.00 |
| • WODC, grass cutting for September | £139.37 |
| • Webmaster fees | £135.00 |
| • Mr John Shortland | £50.00 |

Barclays, Enstone Parish Hall Account:-

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| • Simcott Electrical | £1,272.00 |
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There being no further business the meeting ended at 9.15 pm

147. **Date of Next Meeting:-**

- Thursday 26th January 2017 7.15 pm at Enstone Parish Hall