

# ENSTONE PARISH COUNCIL

You are hereby summoned to attend the Annual Meeting of Enstone Parish Council to be held on  
**Thursday 25<sup>th</sup> May 2017** at 7.15 pm at Enstone Parish Hall  
for the purpose of transacting the following business.

Clerk to the Council

## ORDER OF BUSINESS

1. Apologies for Absence
2. Election of Chairman
3. Chairman's Declaration of Acceptance of Office
4. Election of Vice-Chairman
5. Vice-Chairman's Declaration of Acceptance of Office
  
6. Appointment of **TWO** members to carry out quarterly independent checks of the Council's Financial Records  
Currently:- Cllr. A. Lee & Cllr. P. Butler
  
7. To confirm the Appointment of **THREE** Trustees to the Enstone Relief in Need Charity Four Year Term of Office  
Current Trustees  
Mr Julian Watts until 31<sup>st</sup> May 2017  
Mr Richard Parker until 31<sup>st</sup> May 2017  
Mrs Susanne Hamilton – advertised for a replacement but no response
  
8. To Appoint a Representative to the Enstone School Board of Governors 4 Year Term of Office  
Currently:- District Cllr. Andrew Beaney
  
9. To Appoint a Parish Transport Representative  
Current Representative:- None
  
10. To Appoint a Planning Sub-Committee  
Currently:- All Members of the Council
  
11. To confirm Santander and Barclays' bank signatories  
Currently  
Cllrs. N. Knott, M. Ivings and P. Shaw – SANTANDER  
Cllrs. N. Knott and C. Glendinning - BARCLAYS
  
12. To Appoint a Committee to receive Notifications covering complaints about members  
Current Composition  
Chairman, Vice-Chairman, one other member and Clerk
  
13. Annual review of attendance of Councillors May 2016 to May 2017
  
14. To appoint Councillors to check through the draft minutes:  
Currently  
Cllrs. N. Knott, C. Glendinning, M. Ivings and P. Butler

# ENSTONE PARISH COUNCIL

Notice of a Meeting to be held on **Thursday 25<sup>th</sup> May 2017** at 7.15 pm  
at Enstone Parish Hall

\_\_\_\_\_  
Clerk

## A G E N D A

1. Apologies for Absence
2. Declarations of Interest
3. Minutes of the Previous Meeting
4. Matters Arising
5. Public Discussion:-
6. County Councillor's Report
7. District Councillor's Report
8. Parish Hall Matters
9. Correspondence:-

### *West Oxfordshire District Council:-*

- Premier cycling event set to boost tourism

### *Oxfordshire County Council:-*

- Signage A44/B4022 Junction

### *Other:-*

- Mr. D. Parris
- OALC, April
- Police and Crime Commissioner launches Victims First website
- South Central Ambulance Oxfordshire Community Engagement Forum
- Rural Oxfordshire Network (RON)
- ENCON AGM Meeting
- Field draining into Glyme
- Enstone Good Neighbour Scheme
- Emerging Communities: Building Bridges, Forging Links

### 10. Planning Applications:-

- **Proposed Application - Land at The Square, Bicester Rd, Church Enstone, Simon Mulhearn Architectural Landscapes**

- **Appeal Notification – Land at West Wood, Green Lane, Heythrop, 17/00065/APPEAL**
- **Willowbrook, Radford, 17/01512/CND**
- **Land at Great Tew Estate, 17/01450/S73**

### Decisions Received:-

- None

### 11. Finance:

- a) *To agree the following accounts for payment:-*

#### **Santander - Payments**

- Mrs Beth Sinclair £570.00
- M & D Gardening Services £700.00
- Namesco Ltd £65.88
- Rachel Hunt £135.00  
original cheque mislaid
- Howes & Co. £300.00
- Came & Company £451.34  
OR £428.78
- SLCC, subscription £108.00
- Ensign Magazine TBA

#### **Barclays - Payments:-**

- CE Cambray & Son £3,200.00
- Mr. Roy Hawtin £80.00

- b) Internal Audit Report, Howes & Co.

### 12. Dates of Next Meetings:-

- **Monday** 26<sup>th</sup> June 7.15 pm
- **Thursday** 27<sup>th</sup> July 7.15 pm

**Note:** Members must ensure that their Notices of Registrable Interests are up to date at all times.