

DRAFT MINUTES

ENSTONE PARISH COUNCIL

A Meeting of the Council was held in Enstone Parish Hall on Thursday 25th May 2017 at 7.25 pm following the Annual Council Meeting

- PRESENT: Parish Councillors N. Knott (Chair), A. Lee, P. Shaw, C. Glendinning, T. Gilbert, P. Johnson, R. Parker, D. Robottom, M. Ivings and five members of the public
- APOLOGIES: Cllr. P. Butler, County Cllr. Hilary Hibbert-Biles and District Cllr. Andrew Beaney
- IN ATTENDANCE: Mr Simon Mulhearn, Chartered Architect from Simon Mulhearn Architectural Landscapes, Mr. Will Taylor – Land Owner and Mr Steve Tomlin

Cllr. Knott welcomed everyone to the meeting.

45. DECLARATIONS OF INTEREST:-

- Cllr. Ivings declared an interest in Item 10 [Planning Applications], Land at West Wood.
- Cllr. Robottom declared an interest in Item 11 [Finance] regarding the Ensign Magazine subscription.

46. MINUTES OF THE PREVIOUS MEETING:-

- The minutes of the Parish Council meeting held on 27th April 2017, having been previously circulated were taken as read, agreed and signed.

LAND AT THE SQUARE, BICESTER ROAD, CHURCH ENSTONE - PRE-PLANNING APPLICATION DISCUSSION

- The Chair welcomed Mr Mulhearn, Mr Taylor and Mr Tomlin to the meeting who had asked to attend the meeting to explain the proposed planning application for The Land at The Square.
- Mr Taylor, the land owner, circulated the history of the land to members of the Council.
- Mr Mulhearn explained that the concept was for the land to be used as a multigenerational dwelling house – it would be exceptional in its design, quality with modern technology and innovation. The materials would be within the keeping of the area.
- The site was long and thin and it was intended to create a ‘new village garden’ including a planted orchard on the road frontage. There would be a low impact driveway with bee hives and apple press.
- The building would be two-storey on one side and single storey on the other side with a private internal courtyard. It would not be overlooked by neighbours. The

focus would be on the courtyard space. It would be eco-friendly and would need to be adaptable and sustainable.

Questions from residents-

- It should be single on both sides.
- Who will own the land where the garden will be – Mr. Taylor would ensure that no further development would take place. The owner of the house would look after the land for four to five years.
- The plan seemed complex with the garden being open to the public which was situated by neighbours' properties.

Questions from the Parish Council:-

- The land could be transferred into this design but, alternatively, a few houses could be built on the same piece of land and everyone needed to be mindful of this.
- The Parish Council felt that the concept was a good way of protecting Church Enstone. There was concern over the covenant of the land after five years.
- The Chair thanked Mr Mulhearn for attending the meeting.

47. MATTERS ARISING:

- **Japanese Knotweed** – Report from Oxfordshire County Council awaited.
- **Heythrop Park/ISSEE** – A site visit had been postponed until the beginning of June. A resident who had raised concerns regarding ISSEE and discarded rubbish at Heythrop Park arrived at the meeting room to complain to the Chair and clerk regarding the response from the District Council, where no concerns had been raised during a site visit. It was agreed that the clerk would contact the District Council concerning this and it was reiterated to the resident that the Parish Council had undertaken its obligation by raising the issues concerned to the appropriate Authority.
- **Planning Application, Land South of Oxford Road** – This was now to be discussed at the Uplands Committee on Monday 3rd July at West Oxfordshire District Council. A representative from the Parish Council to speak at the meeting would be agreed at June's meeting.
- **Site Visit Shooting School** – Cllrs. Shaw and Glendinning were thanked for attending the site visit to see the progress of the bunds.
- **Stopping Order, Green Lane** – This item would now be taken off the agenda as the Stopping Order was not going ahead and several planning applications for Soho House were currently under review. The County Council was dealing with the current planning application for the tarmacking of the Green Lane – Soho House was prepared to pay for the work to be undertaken on the basis that the Highways Department then maintained the Green Lane. County Cllr. Hibbert-Biles did not agree with this suggestion and was in discussion with Soho House regarding this.
- **Chicane** – Church Enstone. Work to install the chicane commenced on 22nd May.

48. PUBLIC DISCUSSION

- At the Annual Parish Meeting held on 18th May 2017, a resident had requested the installation of a dog bin along the bridleway at Cleveley. After discussion, it was agreed not to do this as it was outside the curtilage of the village as well as being a bridleway.

- Cllr. Parker had circulated the recent Thames Valley Alerts and it was agreed that the clerk would put the information on how to register for these alerts into the Ensign magazine.
- Several “For Sale” signs had been placed on public footpaths and Cllr. Glendinning agreed to contact the Estate Agents asking them to be relocated.
- The clerk reported that the speeding sign along the A44 through Enstone was obliterated by foliage and would contact the Highways Department concerning this.
- The clerk reported that the left hand bend sign along the Lidstone Road had been twisted and would report this to the Highways Department.

49. **COUNTY COUNCILLOR’S REPORT**

- No report had been received.

50. **DISTRICT COUNCILLOR’S REPORT**

- No report had been received

51. **PARISH HALL MATERS:-**

- The stone wall had now been completed along Coxs Lane and had been complimented by many residents. Cllr. Knott suggested that six beech hedging plants be planted in the winter to fill in the gap that had been left on the corner of The Paddocks and this was unanimously agreed.
- Heating System – The independent report was still awaited.
- Land Registry – The Land Registry had finally been completed. The clerk would contact the Oxfordshire Association of Local Councils to clarify whether or not the ownership of the Parish Hall should belong to the Parish Council or Parish Hall Management Committee.
- Meter Readings – Cllr. Glendinning agreed to read the meter readings should Cllr. Lee be away when they were needed. To date, £2,700.00 had been received from Ofgem to the Parish Hall Management Committee.
- Antenna – this had now been installed. A few people in the Paddocks had raised concerns about why they had not been notified but no planning application had been required

CORRESPONDENCE:-

West Oxfordshire District Council:-

- *Premier cycling event to boost tourism* – A cycling race would be touring part of the Cotswolds in September. Noted

Oxfordshire County Council:-

- *Signage A44/B4022 junction.* The Police and Highways confirmed that the safest route for traffic to reach Heythrop Park was to drive through Church Enstone via the B4022. The clerk would contact OCC to ask that the sign for “Church Enstone” be above “Soho Farmhouse”.

Other:-

- **Mr David Parris** – Following the untimely death of Mr Parris, various views were expressed on how to remember him. It was agreed to discuss this further in a few months' time.
- **OALC, April Edition** – April's Update had been circulated to all members. Noted.
- **Police & Crime Commissioner launches Victims First Website** – Noted.
- **South Central Ambulance Oxfordshire Community Engagement Forum** – the clerk would send the Council's apologies for this Forum.
- **Rural Oxfordshire Network** – the minutes from the last meeting had been circulated to all members Noted.
- **Encon AGM Meeting** – Cllr. Knott attended this meeting where Mr. Ergatoudis from Soho House had updated members of Encon regarding Soho House. Cllr. Knott had urged Mr. Ergatoudis to invite all local Parish Councils to a site visit at Soho House and to keep Parish Councils informed of progress at Soho House. Encon was keen to help with environmental issues and so the Parish Council would contact it regarding the next Litter Picking Campaign.
- **Field Draining into the Glyme** – Concern had been raised regarding the recent field draining into the Glyme. Cllr. Knott reported that this was allowed under rigid restrictions.
- **Enstone Good Neighbourhood Scheme** – the clerk would readvertise this role in the Ensign magazine.
- **Emerging Communities: Building Bridges, Forging Links** – the Council sent its apologies for this meeting.

52. **Planning Applications:-**

Appeal Notification – Land at West Wood, Green Lane, Heythrop,

17/00065/APPEAL. Erection of detached dwelling, detached garage with first floor accommodation and lion enclosure with fencing. An appeal has been made to the Secretary of State against the decision of West Oxfordshire District Council to refuse planning permission for the development described. The Parish Council unanimously agree with the Planning Department's decision to refuse this application, particularly with regards to the safety aspect of the lion enclosure. Cllr. Knott agreed to respond to the Planning Inspectorate. *(Cllr. T. Gilbert left the meeting at this stage 8.40 pm)*

- **Willowbrook, Radford, 17/01512/CND.** Discharge of condition 4 (13/0321/P/OP). No objection
- **Land at Great Tew Estate, Great Tew, 17/01450/S73.** Non-compliance with conditions 2, 4, 7 and 13 of planning permissions 15/02762/FUL and 15/02763/LBC to allow amendments to approve scheme. No objection

Decisions Received:-

- **None**

53. **FINANCE:-**

a) *To agree the following accounts for payment:-*

Santander:-

- Mrs Beth Sinclair £570.00
- M & D Gardening Services £700.00
- Namesco Ltd £65.88
- Rachel Hunt £135.00 (original cheque mislaid)
- Howes & Co, Internal Audit £300.00
- Came & Company, Insurance £428.78
- SLCC, subscription £108.00
- Ensign Magazine £300.00

Barclays:-

- C.E Cambray & Son £3,200.00
- Mr Roy Hawtin £80.00

b) **Howes & Co., Internal Audit Report** – the clerk confirmed that this had now been audited and verified and that there were no queries to report. The clerk was thanked for her hard work with this.

c) **Local Councils, Internal Drainage Boards and other Smaller Authorities in England – Annual Return for the year ended 31st March 2017.** Section 2 – Accounting statements for 2016/2017 for Enstone Parish Council were agreed and duly signed by the Chair, Cllr. Knott and the Responsible Financial Officer, Mrs. B. Sinclair.

There being no further business the meeting ended at 8.50 pm.

54. **Dates of Next Meetings –**

- Monday 26th June 2017 7.15 pm – Parish Council Meeting
- Thursday 27th July 2017 7.15 pm – Parish Council Meeting