

DRAFT MINUTES

ENSTONE PARISH COUNCIL

A Meeting of the Council was held in Enstone Parish Hall on
Thursday 24TH November 2016 at 7.15 pm

PRESENT: Parish Councillors N. Knott (Chair), A. Lee, T. Gilbert, C. Glendinning, P. Shaw, D. Robottom and P. Johnson

APOLOGIES Cllrs. M. Ivings, P. Butler and R. Parker

IN ATTENDANCE Mrs. B. Sinclair (clerk)

126. DECLARATIONS OF INTEREST:-

- Cllr. Shaw declared an interest in item 10, Planning Applications, The Farm, Gagingwell as it was his property.
- Cllr. N. Knott declared an interest in Item 11 c as she knew the company C.E. Cambray.

127. MINUTES OF THE PREVIOUS MEETINGS:-

The minutes of the Parish Council meeting held on 27th October 2016 and the Finance Meeting held on Thursday 17th November, having both been previously circulated were taken as read, agreed and signed.

128. MATTERS ARISING:

- **Parking at Cleveley** – PCSO Chris Jones was attending the meeting on 12th December.
- **“Take Your Litter Home” signs** – ongoing
- **Japanese Knotweed** – ongoing
- **Soho Farmhouse** – An update had been received from Mr. Michael Ergatoudis. Noted.
- **Tew Crossroads Road Surface** – this was being assessed by the Highways Department
- **Traffic Calming/Church Enstone** – further quotes were awaited
- **Renault Motorsport** – Mr. Martin Cummings was attending the meeting on 12th December.
- **Clearing out of filing cabinets in the Parish Hall** – ongoing
- **Speed Gun** – PCSO Chris Jones was attending the meeting on 12th December.
- **Sports Club** – the resident had now responded and the situation rectified. There was discussion regarding the height of the trees and the clerk to contact the Sports Club regarding this, and ask it to monitor the height of the trees and for them to be trimmed, when required.
- **Emergency Plan** – no responses had been received following the report in the Ensign magazine.
- **2nd Bus Shelter** – ongoing
- **Heythrop Park/ISSEE** – Cllr. Knott & County Cllr. Hilary Hibbert-Biles had been invited to a site visit at ISSEE, based at Heythrop Park, following several complaints of increasing noise levels during their training days. Cllr. Knott confirmed that it was very noisy, as a result of trees having been cut down, and that the noise seemed to resonate up the remaining trees – several residents had complained to the Council particularly concerning their dogs which had become petrified during these training days in their own homes and whilst walking along the permissive right of way footpath when the blasts occurred. The Manager confirmed that he

would be willing to come to a Parish Council meeting to discuss this further (date to be arranged, if needed, in the new year).

It was agreed that the clerk would contact the Department of Environmental Health, based at West Oxfordshire District Council, regarding the noise level and enquire what the legal limit for noise is and to see whether it could carry out some tests.

A meeting with the Manager would be arranged should the tests show that the noise levels were above the legal limit.

Felled Trees at Heythrop Park – A further issue had been raised with regards to the felling of several trees at Heythrop Park and whether or not this was permissible. The Chair had contacted the Manager of Heythrop Park to discuss this – the Manager confirmed that damaged trees had been cut down – the Chair asked whether or not Heythrop Park had a Tree Preservation Order.

It was agreed that the clerk would contact the resident who had raised concerns regarding this asking him to contact the Planning Department at West Oxfordshire District Council as it was responsible for Tree Preservation Orders.

129. **PUBLIC DISCUSSION:-**

- Cllr. Knott had received a call from a resident at Lidstone regarding the planning application at Stone Farm – further information had been collated without the Parish Council’s knowledge – this item would be put onto the agenda in December for further discussion.

130. **COUNTY COUNCILLOR’S REPORT**

- No report had been received

131. **DISTRICT COUNCILLOR’S REPORT**

No report had been received

132. **PARISH HALL MATTERS:-**

- The Chair had telephoned Mr J Dyakowski for a further update with regards to the agreed final transfer of £40,000.00. A response was awaited.
- The PHMC announced that filming for the film “The Crown” was taking place within the area and that the Parish Hall would be used for the costume changing and refreshments for the cast.
- New members were required for the PHMC.
- An invoice for the electrical works, carried out in the spring, had been received – The Council agreed to this invoice being paid once the final amount was known. This would be paid at December’s meeting.

133. **CORRESPONDENCE:-**

West Oxfordshire District Council:

- *Revised Local Plan* – Under the revised proposals, a total of 15950 homes are set to be built by 2031, of which 2750 have been allocated as the District’s contribution to Oxford’s unmet housing need. The proposals were discussed and concern regarding traffic through the parish was reiterated. The plans included an additional 800 homes at Chipping Norton (an increase from 600 to 1400) over the next fifteen years.
- *New Cabinet Members* – Several new members had been appointed – Noted
- *Counter Fraud Unit* – WODC has joined forces with authorities across neighbouring Gloucestershire to establish a specialist unit to tackle fraud and the misuse of public funds and to assist with enforcement and prosecution across the region Noted.

- *National Recognition of Pioneering Partnership* – A partnership which is set to deliver millions of pounds of savings to local authorities including WODC has been shortlisted for two national awards – the Environmental & Regulatory Services (ERS) group has made the cut for two Local Government Chronical Awards – Team of the Year and Efficiency – noted.
- *Town & Parish Council Meeting* – An invitation had been received for 8th December – the Council sent its apologies for this.

Oxfordshire County Council:-

- *Daytime Support Consultation* – A review of the needs of vulnerable people for daytime support had been carried out with a public consultation running until 20th December. Noted.
- *County Council Update* – An update regarding new Directors for Adults & Children’s Services and the proposal for a single county unitary, with a ‘localism model’ based on existing district boundaries, had been received and noted.

Other:-

- **OALC, October Update** – This had been circulated to all members.
- **Marie Curie** – The organisation had written a letter requesting a donation for patients based in Oxfordshire. It was agreed not to donate as the Council wished donations to be sent to locally based Charities.
- **Public Transport Representatives Meeting** – A meeting had recently taken place and the minutes circulated. Noted.
- **Wychwood Project Forest Update & AGM.** An invitation to the AGM on 7th December had been received. The clerk to send the Council’s apologies for this.
- **Southern Electricity Networks** – An email had been received regarding supporting vulnerable people during a power cut. The clerk to put the information on how to apply on the website and in the Ensign magazine.
- **Volunteer Link Up** – The annual newsletter and request for a donation had been received for this important local voluntary organisation, particularly in view of the cuts to bus services earlier in the year. It was agreed to donate £50.00 to Volunteer Link Up as several Councillors knew of residents who used the service. The cheque would be issued at December’s meeting.
- **Grass Cutting Season** – The Parish Hall Management Committee had agreed to contribute £100.00 towards grass cutting costs and Enstone Parochial Church Council had agreed to contribute £250.00 towards grass cutting services for the 2017 season. The clerk to thank both Charities for these contributions.

134. **PLANNING APPLICATIONS:-**

- **The Farm, Gagingwell, 16/03605/HHD.** Single storey rear extension – No objection
- **4 The Spinneys, Enstone, 16/03674/HHD,** Erection of single storey extension to rear elevation – No objection
- **Renault Formula 1, Whiteways Technical Centre, Enstone, 16/03580/FUL.** Extension and remodeling of Renault Sport Formula One’s headquarters at their site in Enstone – No objection but the PC did raise concern regarding the increase in traffic during construction and following completion of the works.

Decisions Received:-

- **The Barns, Broadstone Estate, Enstone 16/02602/FUL,** Change of redundant Bull pen and store to create office accommodation with associated facilities – *Approved*
- **Mill Cottage, Lidstone, 16/03269/HHD.** Alterations and erection of first floor extension. *Approved*

135. **FINANCE:-**

a) *To agree the following accounts for payment:-*

Santander:-

- Mrs Beth Sinclair £566.20
- Information Commissioner's Office £35.00
- Citizens Advice West Oxfordshire £150.00

b) **Confirmation of Budget for 2017/2018:-**

- Following the Finance Meeting held on Thursday 17th November the precept for 2017/2018 was agreed at £25,670.00.

c) **Enstone Parish Hall Account:-**

- Following the Finance Meeting held on Thursday 17th November it was unanimously agreed to proceed with the work to make good the verge along Coxs Lane from The Paddocks to the boundary of the Parish Hall/Sports Club – this would be financed through the remaining S2016 monies (circa £7,000.00) and the monies in the Enstone Parish Hall Barclays Account. A footpath would be created with a 68 m kerb, timber edging to the rear and finished with a tarmac surface (cost £9,288.00). The kerbs at the junction of The Spinneys would also be reduced to enable those with prams and mobility scooters to access the Hall more safely – the work would consist of a pair of pram crossings without tactile paving (cost £2,795.00). The work would be carried out by Oxfordshire County Council in the New Year.
- Three quotes for the repair and build of the stone wall boundary between The Paddocks and the boundary of the Parish Hall/Sports Club had also been received ranging from £14,000.00 to £4,800.00. It was unanimously agreed to contract the work to C.E Cambray & Son at a cost of £5,700.00 in addition to £696.72 for additional stone. This work would be carried out following the installation of the footpath.

d) **Statement of Affairs to September 2016**

The Council had received the Statement of Affairs and accounts electronically prior to the meeting. These were duly checked and ratified by Cllrs. Lee & Knott.

There being no further business the meeting ended at 8.20 pm

136. **Dates of Next Meetings:-**

- Monday 12th December 2016 7.15 pm at Enstone Parish Hall
- Monday 26th January 2017 7.15 pm at Enstone Parish Hall