

DRAFT MINUTES

ENSTONE PARISH COUNCIL

A Meeting of the Council was held in Enstone Parish Hall on
Thursday 28TH July 2016 at 7.15 pm

PRESENT: Parish Councillors N. Knott (Chair), C. Glendinning, P. Butler, R. Parker, A. Lee, P. Shaw and T. Gilbert. County Cllr. Hibbert-Biles arrived at 8.30 pm following an earlier meeting

APOLOGIES Cllrs. M. Ivings, D. Robottom and District Cllr. Andrew Beaney

IN ATTENDANCE Mrs. B. Sinclair (clerk) and Mr. D. Einig

82. **DECLARATIONS OF INTEREST:-**

- Cllr. R. Parker declared an interest in Item 10 (Spring House).

MARKHAM FARM – Mr. Einig, contractor

Mr. Einig was thanked for attending the meeting and for offering to attend every Parish Council meeting with an update regarding the building of the bunds. It was agreed that this was no longer necessary and members agreed to visit the site before September's meeting at 6.30 pm (29th September). It was agreed that Mr. Einig would send emails on a quarterly basis following a survey. At present, work was ahead of schedule.

83. **MINUTES OF THE PREVIOUS MEETING:-**

The minutes of the Parish Council meeting held on 30th June 2016, having been previously circulated were taken as read, agreed and signed.

84. **MATTERS ARISING:-**

- **Parking at Cleveley** – ongoing
- **Painting and cleaning of bus shelters** – Cllr. Butler would chase this up
- **Banners at Artyard Café** – Report from WODC was still awaited.
- **“Take Your Litter Home” signs** – Cllr. P. Shaw suggested that three metal signs be purchased at a cost of circa £10.00 each and this was agreed.
- **Fairytale Farm/Cotswolds Hotel & Spa** – District Cllr. A. Beaney would discuss this with the planning department as to why the Parish Council did not receive a planning application with regards to the new layout of the drive. Ongoing
- **Japanese Knotweed** – ongoing
- **Emergency Plan** – Cllr. Johnson was not present at the meeting so this would be reviewed in August.
- **Crash barrier at Gagingwell** – this was to be repaired by Highways – ongoing
- **Soho Farmhouse** – Entertainment license – awaiting response from WODC
- **Overhanging branches at Enstone** – Highways arranging for these to be cut back

85. **PUBLIC DISCUSSION:-**

- *Sign at Tew Crossroads knocked down* – Cllr. Shaw reported that this sign had once again been knocked down and that also the road surface from the Banbury direction was deteriorating badly. The clerk to report this to the Highways Department.

- *“The Drive”* – The street sign for “The Drive” had not been replaced since the recent accident. The clerk to report this to Highways.

86. **COUNTY COUNCILLOR’S REPORT**

- No report had been received. County Cllr. Hilary Hibbert-Biles attended the meeting at 8.30 pm following an earlier meeting.

87. **DISTRICT COUNCILLOR’S REPORT**

- Cllr. Beaney had sent his apologies for the meeting.

88. **PARISH HALL MATTERS:-**

- Cllr. Knott reported that following many telephone calls, it transpired that the Persimmon Homes’ Solicitor had been off sick for two weeks and would not be returning in the foreseeable future. Dykowski, Solicitors had been informed and would chase Persimmon Homes further.
- Cllr. Lee was reminded to send his “Letter of Authorisation” to Ice Energy regarding the grant for the Ground Source Heat Pumps.
- Storage was becoming a problem at the Parish Hall and Cllr. Knott had received an email from the Parish Hall Management Committee concerning this explaining that it was looking into the possibility of purchasing a shed to store the Parish Council’s filing cabinets. There was also a piano in the meeting room that reduced the space available for meetings. After discussion it was felt that only one filing cabinet was required but the Parish Council was against the idea of storing its documents in an outside shed.

89. **CORRESPONDENCE:-**

West Oxfordshire District Council:

- *Recycling Service Changes* – this information would be put onto the website – the changes come into effect in October 2017.
- *Grant aid boosts community projects* – noted
- *Parish Survey of Services* – the clerk had completed this questionnaire
- *Household waste recycling centre consultation* – noted and information put onto the website
- *Taking forward proposals for changes to local government in Oxfordshire* - noted

Oxfordshire County Council:-

- *Oxfordshire Unitary Statement* – following the change of Prime Minister following the Brexit Vote, this had been put on hold. Noted.
- *Local Government Reorganisation for Oxfordshire* – Noted
- *Oxfordshire Together* – after discussion it was agreed to cancel the meeting booked for 22nd August to discuss this as no response had been received from Mr. Tim Shickle. Cllr. Shaw had attended a meeting at Chipping Norton Town Hall where a summary of points made had been circulated. Some Parish Councils were keen to take on more responsibility – Chipping Norton Town Council was looking to expand its role.

Other:-

- **OALC Training** – A list of training dates had been circulated to all members.
- **Enstone Show** – with all the changes occurring within Local Government it was agreed not to hold a stall at this year’s show but to do this next year when the changing role of the Parish Council would be better understood.

- **Enstone Good Neighbourhood Scheme** – An email had been circulated from Mr. Ian Henderson concerning this. The clerk would put an article into the Ensign magazine asking for volunteers to run this scheme.
- **Coxs Lane/Lidstone Road** – a complaint had been received from Primewest Ltd. Concerning the parking along Coxs Lane and Lidstone Road. This was hampering the company being able to manoeuvre its machinery. The situation had been particularly bad during the school's Sports Day and several photos had been taken demonstrating the parking difficulties. PCSO Chris Jones had been informed. It was also mentioned that as the combine harvesters were so big, that maybe Primewest Ltd. consider a different route. It was agreed that the clerk would write to the school concerning parking during sports day and for parents to be mindful of the Highway Code.
- **Church Enstone, Traffic Calming** – Cllr. Butler informed the Council that Mr. D. Eining would be putting in a quote for the work regarding the installation of a chicane. An email from residents concerning the possibility of the installation of a mirror at Church Enstone was discussed. Cllr. Butler agreed to look into this further and report back at August's meeting.
- **Emergency Plan** – this would be discussed at August's meeting as Cllr. Johnson was not present at the meeting.
- **Date for winter planning meeting** – this would be discussed at August's meeting.
- **Parish Councils' workload** – the clerk had emailed neighbouring Councils regarding the workload they were considering following the County Council cutbacks. The general consensus was that the Parish Council was not keen to take on any further workload. It was agreed that the clerk would arrange a meeting in the Autumn to discuss this with neighbouring Councils.

90. **PLANNING APPLICATION:-**

- **Spring House, Gagingwell, 16/02290/HHD.** Proposed two storey side extension. Cllr. R. Parker left the room during the discussion of this planning application. *No objection*

Decisions Received:-

- **Talbot Cottage, Coxs Lane Enstone.** Reslate main roof slopes using natural stone slates to front and imitation stone tiles to rear – *Application withdrawn*
- **Chalford Cottage, Oxford Rd.** Change of use of land to domestic and formation of tennis court with surround fencing. *Approved*
- **Radford Farm, Radford.** Internal & external alterations. *Approved*
- **Church Cottage, Church Enstone.** Convert store to bathroom and utility room to kitchen. *Approved*
- **Radford House, Radford.** Removal of existing log store & replacement extension to form study/bedroom. *Approved*

91. **FINANCE:-**

a) *To agree the following accounts for payment:-*

Santander:-

- | | |
|----------------------|-----------|
| • Mrs Beth Sinclair | £555.71 |
| • McAfee | £89.00 |
| • WODC grass cutting | £1,242.29 |

b) **Statement of Accounts April to June 2016** – This would be carried out at August’s meeting

There being no further business the meeting ended at 8.30 pm

92. **Date of Next Meeting:-**

- Thursday 25th August 2016 7.15 pm at Enstone Parish Hall