

DRAFT MINUTES

ENSTONE PARISH COUNCIL

A Meeting of the Council was held at Enstone Parish Hall on
Thursday 19th December 2019 at 7.15 pm

PRESENT: Parish Councillors N. Knott (Chair), P. Shaw, P. Johnson, C. Glendinning, A. Ward and District Cllr. Andrew Beaney
APOLOGIES: Cllrs. M. Ivings, A. Lee, D. Robottom, R. Parker, T. Gilbert and County Cllr. Hilary Hibbert-Biles
IN ATTENDANCE: Mrs. Beth Sinclair – Parish Clerk

Cllr. Knott welcomed everyone to the meeting.

257. There were no declarations of interest declared.

258. **MINUTES OF THE PREVIOUS MEETING:-**

The minutes of the previous Parish Council meeting held on Thursday 21st November, having been previously circulated, were read, approved and signed.

259. **MATTERS ARISING:-**

- **Breach of planning at Enstone Airfield** – The enforcement team at WODC confirmed that it was still investigating possible breaches of planning at Enstone Airfield. Noted.
- **Litter/poo bins, A44** – The dog poo bin has now been installed along the A44 and an audit of the litter bins from WODC is still awaited.
- **Visit to Renault** – A meeting will be arranged in the New Year.
- **Clerk's pack with instructions** – ongoing
- **Cllr. A. Ward** – Cllr. Ward has completed the paperwork for WODC and an email address has been set up for parish council business. Noted.
- **Caravan parked near Green Lane** – PCSO Helen Keen has notified WODC of this.
- **Dictaphone for speedwatch campaign** – Two dictaphones have been purchased.
- **Environment Agency – Heythrop Park** – Cllr. Knott contacted the Environment Agency regarding the recent burst pipe at Heythrop Park and is awaiting a response. The Parish Council may write to Ofwat if required.
- **Warner Leisure/Heythrop Park** – The recent event at the Parish Hall, organised by Warner Leisure detailing its future plans, was attended by 130 residents. A further open meeting will be arranged once more detailed plans are available.
- **The Planks** – More complaints have been received regarding the flooding of this area. OCC has confirmed that nothing can be done until early Spring as the area is non-accessible. Cllr. Knott will arrange a meeting in the New Year to assess whether or not one of the streams was diverted in the past.

260. **PUBLIC DISCUSSION:-**

- **Encon** – The Chair of Encon has contacted The Parish Council to see whether or not there are any environmental jobs that need doing as Encon has offered to assist. This will be discussed at January's meeting.
- **Parking Obstruction at Land South of Oxford Road, A44 Enstone** – Cllr. Knott reported that 6-8 cars were parked along the pavement at the entrance of the proposed site, causing obstruction. DC Andrew Beaney explained that the Developer has started to do the pre-work and needs to create a proper entrance so that once work starts on the development, construction traffic can park on the land. The clerk will contact the Planning Officer regarding the Parish Council's concerns over these cars parking along the pavement and will also forward the report from PCSO Chris Jones regarding speeding at this site.
- **Firework Display 31st December at Soho** – There will be a firework display at midnight at Soho Farmhouse – noted.

- **Burst Pipe, Lidstone** – Cllr. Knott reported that a burst pipe at Lidstone meant that a diversion is currently in place. Noted.
- **Lorries – Lidstone Road** – Cll
- Cllr. Knott reported that several lorries from the firm “PJ Murphy” had been travelling along the Lidstone Road recently and she will contact the company to establish where the lorries are travelling to. The Parish Council discussed options such as the Lidstone Road becoming a Weight Restricted Road, or having signage saying “Access Only” or “Unsuitable for heavy lorries” etc. The clerk will contact James Wright at OCC to discuss this.
- **Planning Department, WODC** – Cllr. Knott explained that over the last few months, the Parish Council has received insufficient support and communication from the Planning Department. DC Andrew Beaney advised that several Senior Planners have relocated to different areas and a restructuring of the department in Spring 2019, that no-one was aware of, was the most likely cause. The clerk will contact the Planning Department in the New Year regarding this.
- **Flooding – Gagingwell** – Cllr. Shaw explained that the culvert that contains the stream has broken and he will report this to “Fix My Street”. Noted
- **Speeding Traffic A44** – A resident had contacted the Parish Council with concern regarding speeding traffic along the A44 at Enstone, particularly during school drop off. The Parish Council is aware of this issue but more volunteers/residents are needed to help with the speedwatch campaign during the rush hour. The clerk will put another article in the Ensign magazine requesting help from residents.
- **Litter Picking Campaign Spring 2020** – A date will be arranged for March.

261. COUNTY COUNCILLOR'S REPORT

- ❖ No report has been received,

262. DISTRICT COUNCILLOR'S REPORT

- ❖ DC Andrew Beaney explained that a meeting will be arranged in the New Year for Parish Councillors to attend regarding planning and enforcement queries. Noted
- ❖ At the end of 2020 there will be the introduction of a Community Infrastructure Levy. Noted

263. PARISH HALL MATTERS:-

- Cllr. Johnson explained that the new sound system is now installed.
- There will be a film night at the end of January.
- A successful Christmas Social Evening was held last weekend.
- Cllrs. Lee and Glendinning were in correspondence with OfGem regarding the new meter readings.
- A social event will be arranged at the Parish Hall on **Friday 8th May 2020** to celebrate the 75th anniversary of VE Day.

264. CORRESPONDENCE:-

West Oxfordshire District Council:-

- *Provision of Hard Copy Planning Applications and Supporting Documents* – From April 2020 paper copies of planning applications will no longer be posted to Parish Councils. All applications will be emailed and also put onto the WODC's planning portal. Noted.
- *Changes to Council Tax support set to help those most in need* - Following a public consultation, a new banding scheme will see those with a weekly income of up to £125.99 receiving 100 per cent relief on their council tax. Those on up to £187.99 will have 75 per cent relief, up to £290.99 will have 50 per cent relief and up to £384.99 will have 25 per cent relief. Any household with an income of more than £385 will not be entitled to support. Noted

Oxfordshire County Council:-

- *Residents thanked as Oxfordshire is named top waste recycler in England* – Noted.
- *Accessible Travel by Train* – GWR – A report had been circulated to all members for information. Noted.

Other:-

- **Cllr. Marilyn Ivings** – Due to ill-health, Cllr. Ivings was currently unable to attend meetings. It was agreed that Cllr. Knott will arrange for some flowers to be sent to her before Christmas.
- **Traffic Calming:-**
 1. **Speed & Volume Data** – Cllr. Robottom will write a report, to be forwarded to the Highways Department at OCC. The clerk had circulated the reports from PCSO Chris Jones written a few years ago, setting out concerns at the site of the A44/Bicester Road Junction.
 2. **Renault/Gagingwell** – A meeting with Renault will be arranged in the New Year to discuss Renault's offer of assistance with traffic calming at Gagingwell. Cllrs. Shaw and Parker will arrange a site visit in January with Mr. James Wright at OCC regarding the installation of Vehicle Activated Signs at Gagingwell.
 3. **Way Forward** – With various requests from residents regarding traffic calming and recent suggestions (20 mph signs, gates, new signage), it was agreed that a public meeting be arranged to gauge residents' views on how the £15,000.00 precept monies for the 2020/2021 be spent within the parish. This has been arranged for **Saturday 7th March 2.00 pm until 4.00 pm in the Parish Hall**. The Parish Council will meet on Thursday 16th January to plan this. Cllr. Shaw will publicise this open meeting in the Ensign magazine.
 4. Cllr. Johnson reiterated that a comprehensive 5-10 year plan regarding traffic calming needs to be drawn up with financial help from Renault, Heythrop Park, Soho Farmhouse and the Mullin Project.
- **Volunteer Link Up** – A request for a donation had been received by Volunteer Link Up. It was agreed to donate £50.00 towards this worthwhile charity.
- **OALC, November's Update** – This had been circulated to all members prior to the meeting.
- **The Bunds, Shooting School** – The clerk had forwarded the Planning Application & Notice of Decision to all members prior to the meeting. Mr. Ross Markham will update the Council at it's next meeting on 23rd January.
- **Hoar Stones** – The History Society will produce information to be put onto a plaque in the New Year. The Parish Council will discuss further how best the area be cleared.
- **Parish Directory** – The Parish Council will ask for residents' views at the open meeting on 7th March regarding updating the parish directory.
- **Flooding Issues** – Hillside, A44 – Mr. Matthew Timms from OCC is organising a site visit.
- **Defibrillator Training Date** – Mr. Adrian Pallett has arranged a CPR/Defibrillator training date at the Sport & Social Club on Tuesday 10th February at 7.30 pm. Noted.
- **Parish Transport Representatives' Meeting** – The minutes of the last meeting had been circulated to all members.
- **Meeting Dates 2020** – These were agreed and circulated to all members. The clerk will arrange for these dates to be displayed on the website and send invitations to local organisations regarding the Annual Parish Meeting on Thursday 14th May.
- **Green Gym** – The clerk will contact the Green Gym to ask for its continuing help at the Tew Crossroads.

265. **Planning Application:-**

- **Land South of Oxford Road, 19/00991/RES – Confirmation of S106 monies.** The clerk had circulated documents regarding the allocation of the S106 monies from this development. It confirmed that Oxfordshire County Council is not seeking Education contributions to mitigate the impact of this development on early years education. Existing nursery education provision is forecast to be sufficient, taking into account this proposed development and other development already approved. The clerk will inform Enstone Pre-School of this decision. Noted.

Decisions Received:-

- **Barnmead, Church Enstone, 19/00500/OUT** - Outline planning application for retirement dwellings, community building and communal recreational facilities; access roads and pedestrian/cycle links; hard and soft landscaping; foul and surface water drainage systems; and other works - *Refused*

- **Manor Farm, Chapel Lane, Enstone - 19/02432/CND** - Discharge of condition 4 to allow the use of alternative window and door materials previously approved under 18/03437/CND - *Approved*
- **Abbey Farm, Gagingwell, 19/01891/CLE** - Certificate of lawfulness for use of unit 1 as a hobby car workshop/storage unit. *Approved* (DC Andrew Beaney will inform the Planning Department at WODC that the correct address for this planning application should be The Old Coal Yard and not Abbey Farm).
- **Telecommunication Station, Enstone Airfield, 19/02812/FUL** - Installation of 1 no. 0.3 m dish at 25.5 m on the existing telecoms structure. *Approved*

266. **Finance:-**

a. *To agree the following accounts for payment:-
Santander Account (normal parish account):-*

• Mrs Beth Sinclair	£643.05
• NEST Pension Scheme (er)	£17.79
• NEST Pension Scheme (ee)	£23.71
• Webmaster Honorarium	£250.00
• WODC, grass maintenance	£1,030.18
• OALC, training, planning, Cllr. A. Ward	£60.00
• OALC, training, roles of PC	£108.00
• PC World, Dictaphones for speedwatch	£59.98

b. *Parish Precept 2020/2021*

Following the finance meeting held on Monday 11th November, it was agreed that the Precept for the 2020/2021 financial year will be £32,941.00. The clerk will forward the information to the Accounts Department at WODC.

c. *Statement of Affairs to 30.9.2019*

In the absence of Cllrs. Lee & Gilbert, it was agreed that these would be checked and verified at the meeting on 23rd January.

267. **Dates of Next Meetings:-**

- Thursday 23rd January 7.15 pm
- Monday 24th February 7.15 pm

There being no further business the meeting ended at 8.45 pm