

## ENSTONE PARISH COUNCIL

The Annual Meeting of the Council was held at Enstone Parish Hall on  
Thursday 26<sup>th</sup> May 2016 at 7.15 pm

PRESENT Parish Councillors Mrs. N. Knott, Mrs. M. Ivings, R. Parker, A. Lee, P. Shaw,  
P. Butler, D. Rowbottom, T. Gilbert, P. Johnson & District Cllr. Nigel Colston

APOLOGIES Cllr. C. Glendinning

IN ATTENDANCE Mrs Beth Sinclair, Parish Clerk

144. ELECTION OF CHAIRMAN

Cllr. A. Lee took the Chair and called for nominations for Chairman. Cllr. Nikki Knott was proposed by Cllr. Ivings and seconded by Cllr. Shaw. All in favour.  
Cllr. Knott was duly elected Chair and thanked for all her hard work during the previous year.

145. CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr. N. Knott signed the Declaration of Acceptance of Office form

146. ELECTION OF VICE-CHAIRMAN

The Chairman then called for nominations for Vice-Chairman.  
Cllr. Andrew Lee was proposed by Cllr. Nikki Knott and seconded by Cllr. M. Ivings. All in favour.

147. VICE-CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Andrew Lee signed the Declaration of Acceptance of Office form.

148. APPOINTMENT OF TWO MEMBERS TO CARRY OUT INDEPENDENT CHECKS ON THE COUNCIL'S FINANCIAL RECORDS

It was proposed, seconded and agreed that Cllrs. Lee and Butler continue with this role.

149. ENSTONE RELIEF IN NEED CHARITY

It was confirmed that the three current Trustees were as follows:-

Mr. Julian Watts until 31<sup>st</sup> May 2017

Mr. Richard Parker until 31<sup>st</sup> May 2019

Mrs. Susanne Hamilton had advertised for her position to be replaced but no response to the advertisement had been received. Mrs. Hamilton had agreed to continue until a replacement had been confirmed.

150. REPRESENTATIVE ON ENSTONE SCHOOL BOARD OF GOVERNORS

District Cllr. Andrew Beaney had been appointed until 2016.

151. PARISH TRANSPORT REPRESENTATIVE

It was agreed that Cllr. Peter Butler would undertake this role and he was thanked for this.

152. APPOINTMENT OF A SUB-COMMITTEE

It was proposed, seconded and agreed that all members of the Council be elected to serve on the Sub-Committee.

153. TO CONFIRM BANK SIGNATURES:-

**Santander Account:-** It was resolved that Councillors M. Ivings, N. Knott and P. Shaw continue to sign cheques for the deposit and current accounts.

**Barclays Account:** It was resolved that Cllrs. N. Knott & C. Glendinning continue to sign the cheques for the Barclays Account.

154. TO APPOINT A COMMITTEE TO RECEIVE NOTIFICATIONS COVERING COMPLAINTS ABOUT MEMBERS

It was proposed, seconded and agreed that the committee compose of Chairman, Vice-Chairman, one other member and the Clerk.

155. TO ALLOCATE MEMBERS REGARDING THE READING OF DRAFT MINUTES

It was agreed that Councillors Mrs. N. Knott, Mrs. C. Glendinning, Mrs. M. Ivings & P. Butler continue with this role.

156. ANNUAL REVIEW OF ATTENDANCE May 2015 – April 2016

A list of attendance had been circulated prior to the meeting.

157. There being no further business the meeting closed at 7.25 pm

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Chairman